



POLLUTION INCIDENT RESPONSE MANAGEMENT PLAN

REDHILL RD LANDFILL

Lot 2 DP 705536, Lot 1728 & 2445 DP 754611
31 Redhill Rd, YOUNG

ENVIRONMENTAL PROTECTION LICENCE # 5915

Hilltops Council
Locked Bag 5
YOUNG NSW 2594
P: 02 6380 1200
F: 02 6380 1299
E: mail@hilltops.nsw.gov.au
W: www.hilltops.nsw.gov.au

TABLE OF CONTENTS

| | |
|---|----|
| 1 INTRODUCTION | |
| 1.1 Scope | 3 |
| 1.2 Definition of a pollution incident | |
| 2 POLLUTION INCIDENT RESPONSE MANAGEMENT PLAN | 4 |
| 2.1 Activities on the site and potential hazards Potential Incidents | |
| 2.2 Incident Response | 5 |
| 2.2.1 Human Health & Safety Incident | |
| 2.2.2 Pollution Incident | |
| 2.3 Community Notification | 6 |
| 2.4 Safety Equipment | |
| 2.5 Incident Investigation | 7 |
| 2.6 Training | |
| 2.7 Testing | |
| 3 APPENDICES | |
| Appendix I: Risk Assessment | 8 |
| Appendix II: Pre-emptive Measures | 9 |
| Appendix III: Maps | 10 |
| Appendix IV: Additional Emergency Contacts | 11 |
| Appendix V: PIRMP Flow Chart | 12 |
| Appendix VI: Table of Amendments | 13 |

INTRODUCTION

In 2012, changes to the *Protection of the Environment Operations Act 1997* introduced a requirement under Part 5.7A for all licensees to prepare, keep, test and implement a Pollution Incident Response Management Plan (PIRMP).

The objectives of these plans are to;

- ensure comprehensive and timely communication about a pollution incident to all staff, the EPA, other relevant authorities, and people outside the facility who could be impacted by the incident.
- Minimise and control the risk of a pollution incident, and
- Ensure that the Plan is properly implemented, and regularly tested.

This Plan has been developed to document the processes required to prepare for and respond to pollution incidents at the Redhill Rd Landfill Site (EPA Licence # 5915) and ensure that hazards to human health and the environment are reduced, or eliminated.

1.1 Scope

This PIRMP applies to the Redhill Rd Landfill Site (EPA Licence # 5915). For site plans, refer to Appendix III.

1.2 Definition of a pollution incident

pollution incident means an incident or set of circumstances during or as a consequence of which there is or is likely to be a leak, spill or other escape or deposit of a substance, as a result of which pollution has occurred, is occurring or is likely to occur. It includes an incident or set of circumstances in which a substance has been placed or disposed of on premises, but it does not include an incident or set of circumstances involving only the emission of any noise.

A pollution incident is required to be notified if there is a risk of 'material harm to the environment', which is defined in section 147 of the POEO Act as:

- (a) *harm to the environment is material if:*
- I. it involves actual or potential harm to the health or safety of human beings or to ecosystems that is not trivial, or
 - II. it results in actual or potential loss or property damage of an amount, or amounts in aggregate, exceeding \$10,000 (or such other amount as is prescribed by the regulations), and
- (b) *loss* includes the reasonable costs and expenses that would be incurred in taking all reasonable and practicable measures to prevent, mitigate or make good harm to the environment.

POLLUTION INCIDENT RESPONSE MANAGEMENT PLAN

The Redhill Rd Landfill Site is located on the north-western side of Young, on the south-west intersection of Red Hill Road and Jasprizza Avenue, Young. The site covers an area of approximately 7ha and is bounded by residential properties on the south-eastern boundaries and by semi-rural properties on the north, west and south-west boundaries.

The site is for the disposal to landfill of **inert materials only**. This includes non-putrescible waste, building and demolition waste such as furniture, plastics, timber, rubble etc.

2.1 Activities on the site and potential hazards and incidents

The activities at the site include the;

- receipt and disposal to land of non-putrescible waste, including plastics, furniture, glass, timber, builders and demolition waste (no asbestos), soil (classified as general solid waste), bricks, rubble and concrete.
- receipt and transfer of scrap steel,
- receipt and use of clean fill

Most waste materials can be considered hazardous if not handled correctly or in the event of a fire. Waste materials that can reasonably be expected to be found on the site include those listed above, however unlawful dumping of waste items not accepted at the site (such as liquids - household chemicals, chemicals, and paints, and asbestos) also need to be considered.

Potential Incidents

The potential hazards to human health or the environment include;

- Fire
- Disposal or spill of unlawful waste materials – Liquid / Chemical / Fuel, or asbestos
- Significant wind blown litter event
- Contamination of stormwater or groundwater by liquid or gas
- Failure of leachate dam

A detailed risk assessment is provided in Section I – Risk Assessments and Actions. Pre-emptive actions to minimise and prevent risk is included in Appendix II

2.2 Incident Response

2.2.1 Human Health or Safety Incident

1. If there is an immediate threat to human health or safety, call triple zero “**000**” (“**112**” if using a mobile).
2. If required, evacuate the site.
3. Contact Director Sustainable Growth (**0428 243 853**) or Manager Environmental & Public Health (**0438 758 609**).
4. Report the incident to Human Resources / Risk Manager (**02 6380 1200**)

2.2.2 Pollution Incident

1. In the event of fire or unknown chemical spill, or if there is an immediate threat to human health or safety, call triple zero “**000**” (“**112**” if using a mobile).
2. If required, evacuate the site
3. Contact Director Sustainable Growth (**0428 243 853**) or Manager Environmental & Public Health (**0438 758 609**).

Council’s Director or Manager will notify the following agencies:

- | | | |
|----|------------------------------------|---------------------|
| a) | EPA Environmental Line | 131 555 |
| b) | NSW Health | 0407 060 237 |
| c) | Work Cover Authority (if required) | 13 10 50 |
4. Contact Elouera Site Manager (**0448 869 816** or **02 6382 2980**)
 5. Council staff on site to follow JSA’s for Incidents on the site.
 6. Council staff on site to follow instructions given by the Incident Controller (Emergency Services)

Hilltops Council should also consider contacting Police and affected neighbours as soon as practical. For details of other contacts that might be required see Appendix IV – Additional Emergency contacts.

The incident response require depends of the type and severity of the incident that has occurred.

2.3 Community Notification

Communication methods will be used on a case by case basis dependant of the type and severity of the incident.

Hilltops Council will attempt to provide early warning to directly affected premises by phone call or site visit. Early warning is to include details of what the imminent incident is, how those affected can prepare and respond, and provide important advice such as avoiding contact and use of affected areas.

Where early warning is not possible Hilltops Council will provide notification and communication during and after an incident to advise those affected with information, advice and updates. Notification and communication methods will be determined on a case by case basis and the following methods may be used:

- Phone calls
- Media releases (radio/television/newspaper/internet/social media as required)
- Site visits/door knocking
- Letter drops
- Warning signs
- Other methods as the situation requires

Regular communication and notification is to be provided until the incident and clean up of the impacted site and affected areas have been completed.

2.4 Safety Equipment

It is the responsibility of both Council and the on site Contractor (Elouera) to maintain safety equipment and PPE for their staff.

Council staff are provided with PPE relevant to the worksite, including sunscreen, repellent, needle proof gloves, steel cap boots, gum boots, hearing protection, eye protection, high-vis clothing, first aid kits, sunscreen & repellent.

The nearest mains water hydrant is located at Jasprizza Avenue on the south of the site.

Fire extinguishers are located in the Gate House

The Depot, located at Glensloy St, Young maintains Chemical spill kits, portable generators and breathing apparatus. Water trucks are also available for use when required.

2.5 Incident Investigation

All emergencies must be investigated. For all other incidents, the Manager (with guidance from review personnel) will decide whether an incident investigation will be conducted.

2.6 Training

All staff required to implement this plan and associated documents must have training in its use and be inducted into it. This is to ensure they are aware of the content, processes and requirements of this plan and can competently implement it if necessary. Additionally, relevant staff will be involved in an annual exercise/drill to test the implementation of the plan. In the event of a significant incident, an investigation and debrief will be conducted, documentation updated (if required) and staff will be re-inducted.

2.7 Testing

It is intended the PIRMP will be tested annually via desktop simulation, supported by practical exercises on site to ensure that the PIRMP is workable and staff training is effective.

The document will be reviewed following testing and immediately after any incident

References

- EPA NSW Environmental Guidelines: Preparation of pollution incident response plans
- Protection of the Environment Operations Act 1997
- Protection of the Environment Operations (General) Regulation 2009
- Public Health Act 1991
- Environmental Protection Licence #5915

APPENDIX I – Risk Assessment

| RISK | IMPACT | RISK RATING | CONTROLS |
|--------------------------------------|---|-------------|---|
| Fire in landfill | Air pollution, | B4=H | <ul style="list-style-type: none"> • Inspection of loads at weighbridge |
| Chemical Spill | Land pollution, possible enter waterway | B3=M | <ul style="list-style-type: none"> • No chemicals received on site • Inspection of loads a weighbridge |
| Liquid paint spill | Land pollution | C1=L | <ul style="list-style-type: none"> • Liquid paint not permitted on site • Inspections of loads at weighbridge |
| Asbestos unlawful disposal | Possible land and air contamination | C2=M | <ul style="list-style-type: none"> • Inspection of loads at weighbridge • Council staff monitor site before and cover |
| Leachate to surface water | land contamination, possibly enter a waterway, possibly enter a property. | B2=L | <ul style="list-style-type: none"> • Inspection of loads at weighbridge • Monitoring and maintenance of site drainage |
| Leachate infiltration to groundwater | Water contamination | B2=L | <ul style="list-style-type: none"> • Groundwater monitoring bores tested on a quarterly basis as per EPL |
| Windblown Litter | Land and water contamination, loss of amenity | C1=L | <ul style="list-style-type: none"> • landfill covered regularly • 1800mm fence, regular litter patrols |

| Likelihood A IMPROBABLE – May occur only in exceptional circumstances B REMOTE – could occur at some time C OCCASSIONAL – might occur at some time D FREQUENT – will probably occur in most circumstances E CONTINUOUS - is expected to occur in most circumstances | Consequences 1. INSIGNIFICANT - No injuries, minimal level of pollution, Employee grievances dealt with on site, Loss <5% of job cost, service, business failure resulting in delay < 1 week and costs, plant/equipment loss < \$1,000 2. MINOR - First aid treatment, limited/localised impact, Employee grievances dealt with by senior management, loss 5-10% of job cost, business failure resulting in delay < 1 month and costs, plant/equipment loss < \$10,000 3. MODERATE - Medical treatment & several days off work, significant pollution requiring outside assistance, Employee grievances taken to the union, loss 10-20% of job cost, non-compliance with legislation/Licence conditions, business failure resulting in delay < 3 months and costs, plant/equipment loss < \$50,000 4. MAJOR - long term illness/serious injury, significant pollution requiring outside assistance & long term environ damage, threatened industrial action, loss 20-70% of job cost, loss of production capability, order placed on Council by Authorities, business failure resulting in delay < 6 months and costs, plant/equipment loss < \$100,000 5. CATASTROPHIC - Death or permanent disability/illness, serious permanent environmental damage, Actual industrial action, loss >70% of job cost, potential prosecution by Authorities, business failure resulting in delay > 6 months and costs, plant/equipment loss > \$100,000 | Rating L = Low M = Medium H = High V = Very High X = Extreme | Likelihood | | | | |
|---|--|---|-------------|---|---|---|---|
| | | | Consequence | A | B | C | D |
| 1 | L | L | L | M | H | | |
| 2 | L | L | M | H | V | | |
| 3 | M | M | H | V | X | | |
| 4 | H | H | V | X | X | | |
| 5 | V | V | X | X | X | | |

APPENDIX II – Pre-emptive Measures

Preventative Measures

Council endeavours to prevent potential hazards from impacting on human safety and the environment. The site is manned and loads are inspected upon entry to the site.

Council's Operator who works onsite regularly - monitors the site and reports any arising issues to the Manager Environmental & Public Health.

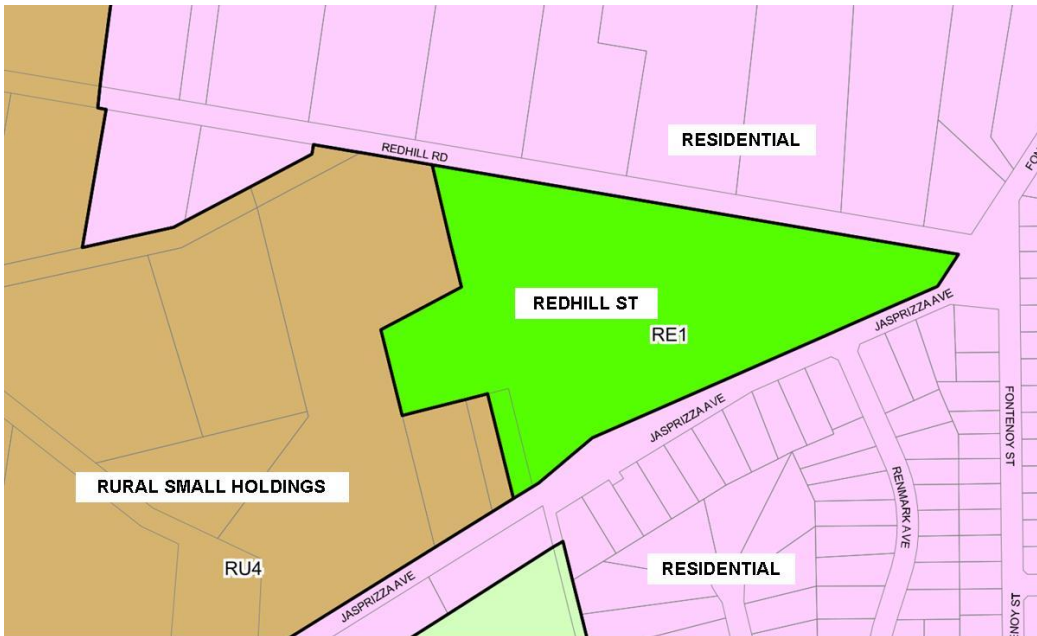
Elouera staff forward concerns and issues via the Site Manager to Council.

Actions to minimise harm

The following are actions proposed by Hilltops Council to minimise risks on the site;

- Quarterly audits of site – includes safety, environmental management and compliance with EPL
- Planned maintenance of existing assets
- Increased plantings and planned renewal of drainage
- Monitoring of ground water bores

APPENDIX III – Maps



Map 1: Location and surrounding areas.

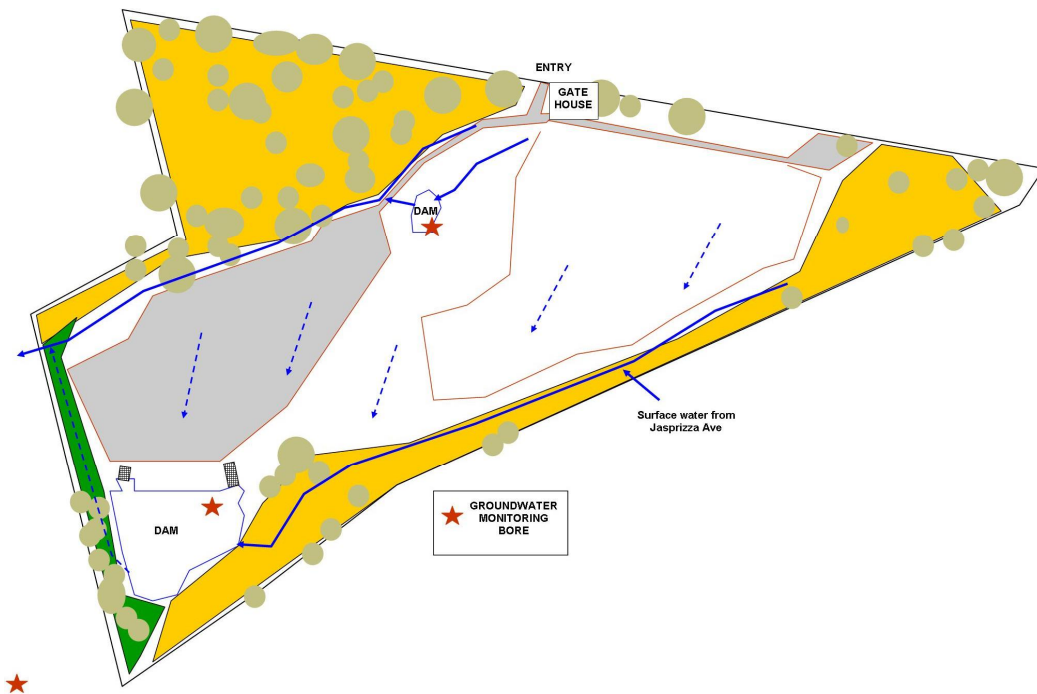
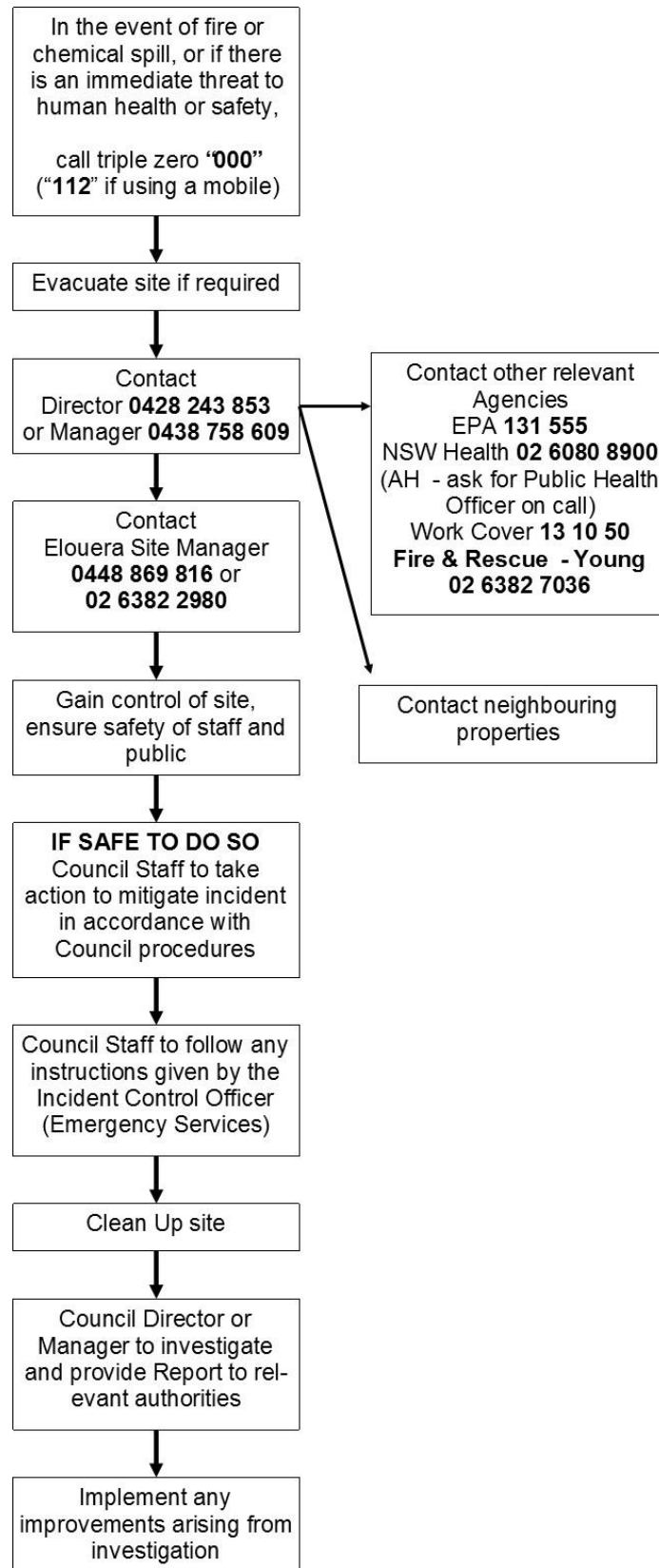


Image 2: Site Plan indicating drainage and leachate dam.

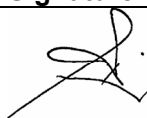




APPENDIX IV – Additional Emergency Contacts

| | |
|---|--------------------------------|
| EMERGENCY SERVICES (FIRE & RESCUE, POLICE, AMBULANCE) | 000 |
| <u>HILLTOPS COUNCIL</u> | |
| DIRECTOR SUSTAINABLE GROWTH – SHARON LANGMAN | 0428 243 853 |
| MANAGER ENVIRONMENTAL & PUBLIC HEALTH – SALLY ATKINSON | (02) 6380 1200 0438 758 609 |
| EMERGENCY CALL OUT – AH | 0427 701 262 |
| HILLTOPS COUNCIL ADMINISTRATION BUILDING - YOUNG | 02 6380 1200 |
| LOCAL EMERGENCY MANAGER – BILL MALONEY | 0419 698 631 |
| <u>ELOUERA</u> | |
| OFFICE | (02) 6382 2980 |
| SITE MANAGER | 0448 869 816 |
| NSW EPA | |
| POLLUTION INCIDENT HOTLINE | 131 555 |
| HEALTH | |
| LOCAL PUBLIC HEALTH UNIT AFTER HOURS (diverts to Albury Base Hospital) - ask for Public Health Officer on call | Ph: 02 6080 8900 |
| WORK COVER | 131 050 |
| FIRE & RESCUE NSW – YOUNG STATION | 02 6382 7036 |

APPENDIX V – PIRMP Flow Chart



APPENDIX VI – TABLE OF AMENDMENTS

| Amendment | Authorised by | Signature | Date |
|--|--|--|--------------------|
| Review | K Craig Filmer Director – Planning Environment & Strategic Services |  | 4 December 2012 |
| Page 8 – update of contact numbers | K Craig Filmer Director – Planning Environment & Strategic Services |  | 26 Nov 2014 |
| Full Review | K Craig Filmer Director – Planning Environment & Strategic Services |  | January 2016 |
| Licence Transfer – Young Shire Council to Hilltops Council | K Craig Filmer Director – Building & Environmental Services |  | July 2016 |
| Page 5, 11, 12 – update eof contact numbers | Sharon Langman – Director Sustainable Growth |  | 10 January 2017 |

