

Hilltops Council

Local heritage fund guidelines

1 Local heritage fund purpose

The Hilltops Local Heritage Fund has been established to assist owners of places with heritage significance undertake conservation and restoration works. This fund currently operates as two separate programs covering the former Harden and Young Shire areas.

Examples of the type of work that can be funded under this program may include, but are not confined to:

- Painting in approved colour schemes
- Repairs to stumps, walls, roofs, doors and windows
- Replacement of guttering and down pipes
- Reinstating missing components, including verandahs
- Meeting Building Code of Australia requirements (eg. fire services and access) for ongoing and new uses.

The aim is to maintain, preserve or restore elements that contribute to the heritage value of a place. The funding cannot be used for improvements such as new kitchens or bathrooms. Council's Heritage Advisor is available to assist with colour schemes and provide free advice on proposed work.

2 Type of funding available

Funding is currently allocated to the former LGAs as follows:

- Harden Shire Council area total fund - \$16,000.00
- Young Shire Council area total fund - \$22,500.00

Where grants are approved, they are usually on a dollar for dollar basis. Grants of between \$1,000 and \$4,000, to match a similar contribution from the owner, are envisaged, but this may vary depending on the number of applications received. Council will consider applications where the owner's contribution is in the form of labour and/or materials rather than cash. Please note that grants are not made in respect of properties on which rates are unpaid.

3 Opening and closing dates for applying for grants from the local heritage fund

Applications for funding under this program may be submitted between 1 August 2016 and 26 August 2016. Applications must be submitted by close of business on Friday 26 August 2016.

Applications are called for once every year. The next call for applications for the 2017 Local Heritage Fund will be in July 2017.

4 Who can apply for grants from the local heritage fund?

The following people may apply for funding under this program:



- Owners of places listed on the Harden Shire Council Local Environmental Plan Schedule 5 Heritage items.
- Owners of places listed on the Young Shire Council Local Environmental Plan Schedule 5 Heritage items.
- Owners of buildings identified as contributing to the character of the Young Business District Heritage Conservation Zone.
- Owners of other places within the former Harden and Young Shires that have been recommended for heritage listing.

Please contact Council's Heritage Advisor, Ray Christison if you wish to seek clarification of any of the above.

Government Agencies cannot apply for funding under this program but may be involved as a project partner.

5 What projects cannot be funded by the local heritage fund?

Assistance will not be provided from the Local Heritage Fund for the following types of projects:

- New buildings
- Routine maintenance, e.g. lawn mowing, gutter cleaning or carpet cleaning
- Projects where adequate funding is available from the applicant or other sources
- New commemorative monuments or works
- The purchase of heritage buildings
- The relocation of buildings or works to relocate buildings
- Replacement of boundary fences using modern fencing systems
- Private headstones, unless there is no possibility of descendent support
- Floodlighting of heritage buildings
- The purchase of equipment
- Moveable railway heritage items.

6 Agreed funding priorities

Priority will be given to projects that are:

- For heritage item(s) in a well-maintained heritage streetscape or landscape setting
- For urgent maintenance works to avert management risks, e.g. severe deterioration, demolition, or demolition by neglect
- For items that are part of a heritage group or a precinct
- Fire, service and access upgrades for compliance with the Building Code of Australia
- For ongoing or adaptive reuse of heritage item(s).

7 Common selection criteria

Funding is targeted to projects:

- With sustainable long-term heritage benefits
- That are for public benefit and enjoyment
- That show innovation and leadership
- Where the project partners have the capacity and commitment to undertake the project
- That demonstrate funding equity and cost effectiveness.

8 Applying for funding

To apply for funding for a project from the council's local heritage fund:

- Read the application form so you know what information you need and if your project fits the types of funding offered.
- Talk with the Hilltops Council Heritage Advisor about your project.
- Do some background research on your heritage item so you can include all relevant information in your project proposal.
- Prepare a list of project tasks to be completed.
- Obtain quotes for each of the projects tasks.
- Ensure you have relevant plans and sketches – depending on the size of the project, you may need to include these in your application.
- Complete the application form and keep a copy for your records.

9 Submitting your application

Before you submit your application for funding, you must discuss your project with Council's Heritage Advisor Ray Christison. Ray can be contacted on 0419 438 609 or by email raychristison@higround.com.au

Submit your completed project application with supporting documentation to Hilltops Council:

Email: mail@hilltops.nsw.gov.au

Postal address: PO Box 5, Young NSW 2594

10 Processing your project application

Hilltops Council will acknowledge receipt of your application within 21 days of the closing date.

Projects will be assessed and approved by Hilltops Council. In assessing your application, the quality and clarity of information provided will be taken into account.

A funding offer and contract will be sent to successful applicants by 30 September 2016. On your acceptance of this offer, funding will commence on 3 October 2016. All projects must be completed and all funding claimed by 7 April 2017 at the latest.

Hilltops Council will advise unsuccessful applicants after 30 September 2016.

The Hilltops Council Local Heritage Fund is a targeted funding program. Projects must meet eligibility criteria, funding priorities and common selection criteria. However, in exceptional circumstances, Council reserves the right to recommend funding for projects that may not fully meet these requirements.

11 Further information

For further information contact Lynne Michael at Hilltops Council.

Phone: 02 6380 1200

Email: lynne.michael@hilltops.nsw.gov.au

