



YOUNG

SHIRE COUNCIL



ANNUAL REPORT
FOR THE PERIOD
01 / 07 / 2000 TO 30 / 06 / 2001

INDEX

Councillors' of Young Shire	3
Organisational Chart	4
Administration & Finance Group	
Council Finances	5
Performance of Programmes against Management Plan	7
Financial Statements for year ended 30 June 2000	8-13
Recreation & Leisure Group	
South West Regional Library Service	14
Young Visitors Centre	16
Recreational Facilities	17
Performance of Programmes against Management Plan	18-19
Planning & Environment Group	
Animal Control	20
Environmental Issues	22
Building	25
Health Matters	22
Pollution Control	23
Town Planning	24
Administration of Local Government Regulations	21
Performance of Programmes against Management Plan	26-28
Access & Equity Summary	28-46
Engineering Operations & Utility Support Services Groups	
Transport Infrastructure	47
Utility Services	48
Performance of Programmes against Management Plan	50-51
Statutory Information - Section 428 (2)	
(d) Public Works Infrastructure	52
(e) Legal Proceedings	53
(f) Mayoral and Councillors' Fees and Facilities	53-54
(g) Senior Staff	55
(h) Contracts Awarded by Council during 2000/2001	55
(i) Bush Fire Hazard Reduction Activities	55
(j) Multicultural Services	56
(l) Grants under Section 356	56
(m) Human Resources Statement	55
(n) Equal Employment Opportunity	56
(o) External Bodies Statement	57
(p) Controlling Interests	57
(q) Joint Ventures	57
Statutory Information - Section 428 (2) (r)	
Clause 15 - Rates and Charges Regulation	57
Clause 31 - General Regulation	
(a) Overseas Visits	58
(b) Senior Staff Remuneration	55
(c) Activities for Children	58
(d) Programmes Undertaken to Promote Access & Equity	59
(d) Category 1 Business Activities & Competitive Neutrality	59
(e) Year 2000 computer date problem	60
Council Meetings	61
Freedom of Information Report	61-65
(f) PPIP Act Statement - Section 33-3	65

COUNCILLORS' OF YOUNG SHIRE

Local Government elections for Councillors' are held each four (4) years. September 11, 1999 saw the conduct of the election in Young Shire.

Councillors' for the term September 1999 to September 2003 are;

Cr. John Walker (Mayor)	25 Elizabeth Street, Young	Ph: (02) 6382 1948
Cr. Michael Veitch (Deputy Mayor)	39 Caple Street, Young	Ph: (02) 6382 5463
Cr. Gerry Bailey	65 Thornhill Street, Young	Ph: (02) 6382 2329
Cr. John Drum	"Moonbucca", Young	Ph: (02) 6383 2368
Cr. Stuart Freudenstein	"Nindethana", Young	Ph: (02) 6383 4214
Cr. Tony Hewson	PO Box 1069, Young	Ph: (02) 6382 3511
Cr. John Jasprizza	57 Lachlan Street, Young	Ph: (02) 6382 1801
Cr. Marie McCormick	31 Binalong Street, Young	Ph: (02) 6382 1511
Cr. John McGregor	24 Back Creek Road, Young	Ph: (02) 6382 1030

The nine Councillors' vote annually at an election for the offices of Mayor and Deputy Mayor in the month of September. Councillor John Walker was elected Mayor and Councillor Michael Veitch was elected Deputy Mayor for the twelve (12) month term commencing September 2000.

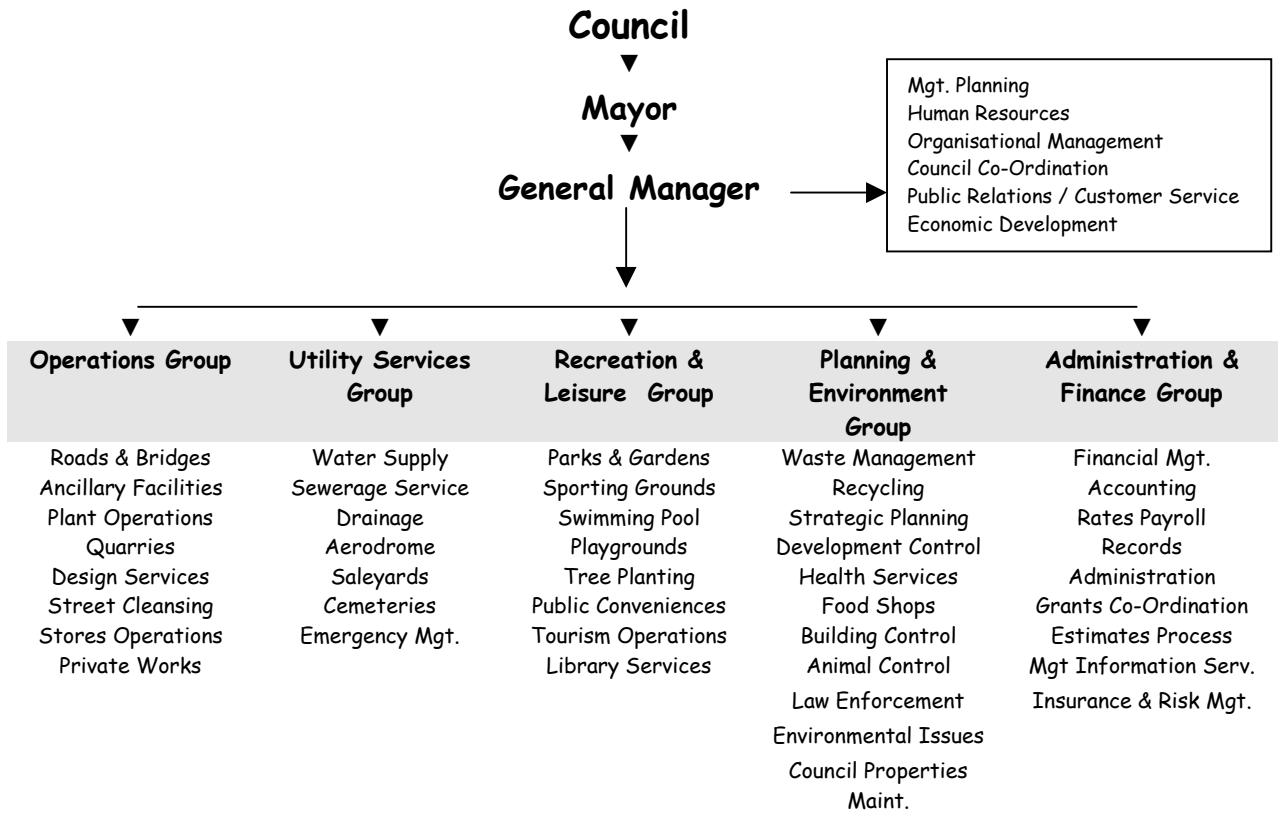


J.F. (John) Walker
Mayor



M.S. (Michael) Veitch
Deputy Mayor

ORGANISATIONAL CHART



Mr. A.G. Hanrahan
General Manager
Young Shire Council

ADMINISTRATION & FINANCE GROUP

The aim of this Group is to supply Council and the public with high quality administrative, financial and general support services.

Council Finances

Council's funds are obtained from four basic areas:

1. Government Grants and Subsidies
2. Loan Funds
3. Rates
4. User Fees and Charges

Government Grants and Subsidies:-

A large proportion of Council's funds are derived from government grants and subsidies for such important works as roads, bridges, bush fire prevention, water supplies, sewerage services, public libraries and aerodrome. Some \$3.201m in the financial year 2000/2001 was received by Council in the form of grants, subsidies and contributions.

Any reduction in the level of such funding severely impacts upon Council's operations and is immediately felt by the whole community, particularly, in such vital areas as roads and bridge maintenance and reconstruction.

Loan Funds:-

Council has not taken up new borrowings and retains its sole loan through the involvement of Future Assets Services Pty. Ltd., a finance company dealing in Local Government loan restructure.

The objectives in relation to restructuring Young Shire Council's loan portfolio were as follows:-

- 1.1 to manage future interest rate risk
- 1.2 to fully amortise the loans
- 1.3 to take advantage of lower interest rates
- 1.4 lower the Nett Present Value cost to repay the loans

Council's loans in the past were obtained mostly for a term of 16 years, fixed for 10 years. Future Assets Services proposed refinancing the current loans with a longer term of 15 to 20 years and fully amortise the loans. **Essentially the annual debt service cost reduces due to prolonging the term of the loans, freeing up cash flows. Future assets indicate that hence the need for future borrowing is reduced.**

Rates and Annual Charges:-

Rates are levied on the value of land as determined by the Valuer-General's Department. In addition annual domestic waste management charges, sewerage charges and water charges are levied to cover the cost of supplying these services.

Rates and Annual Charges for 2000/2001 are set by Council as follows:

	<u>2000/2001</u>	<u>2000/2001</u>
Farmland	0.6939c (\$280.00min)	0.7156c (\$272.00min)
Rural Residential	1.0960c (\$280.00min)	1.0681c (\$272.00min)
Residential - Young	2.4945c (\$262.00min)	2.2568c (\$255.00min)
Residential - Village	1.0960c (\$280.00min)	1.4338c (\$272.00min)
Business - Village & Rural	1.3150c (\$280.00min)	1.2295c (\$272.00min)
Business - Young CBD area	3.6674c (\$262.00min)	3.1195c (\$255.00min)
Business - Outside CBD area	2.4841c (\$262.00min)	2.2865c (\$255.00min)
Business - Mining	2.5967c (\$280.00min)	2.7781c (\$272.00min)
Annual Domestic Waste Charge - occupied	\$149.76	\$130.00
- vacant land	\$ 28.08	\$ 27.00
Annual Water Supply Charge - connected	\$370.00	\$370.00
- un-connected	\$310.00	\$310.00
Fire Water Main Charge	\$270.00	\$270.00
Annual Sewerage Service Charge- connected	\$220.00	\$220.00
- un-connected	\$200.00	\$200.00
Recycling Charge - Young CBD & Residential	\$30.00	\$ nil

Payment of Rates by Instalment:

Rates may be paid either as a lump sum or, by four quarterly instalments. If payment is made in a lump sum, this amount is payable on or before, 31 August. All Rate Instalment Payments are due and payable on or before, 31 August, 30 November, 28 February and 31 May.

Interest of 11.00 % p.a. accrues on rates and annual charges, which remain unpaid after the dates outlined above.

Pensioner Rate Rebates:

Under State Government Legislation, some pensioners are eligible for mandatory concessions. The amounts of the concessions available on an annual basis are:

- * All ordinary rates and annual charges for domestic waste management services on land - up to a maximum of \$250.
- * Water Rates or annual charges - up to a maximum of \$87.50.
- * Sewerage Rates or annual charges - up to a maximum of \$87.50.

If you receive a pension or benefit, you may be eligible for a mandatory concession even though someone else may jointly own and occupy the property with you. You must occupy the dwelling for which a concession is sought as your sole or principal place of living.

Persons who become, or cease to be, eligible pensioners during the year will receive a concession proportionate to the number of full quarters in which they are an eligible pensioner.

Ratepayers are requested to contact Council's Rates Clerk immediately they become an eligible pensioner as they may be entitled to a pro-rata rebate.

User Fees and Charges:-

Council continues to develop and implement its policy of "user-pays" to those areas of services which benefit specific sections of the community such as water supply, sewerage services, waste management, plant hire, private works, hire of halls and other facilities.

In addition, developers are required to contribute to improvements to community facilities such as road works, parking, kerbing and guttering, sewerage services, drainage and water supply where land is developed within Young, and where applicable in the rural areas, dependent upon the nature of the development.

PROGRAMME AREA: MANAGEMENT

Objective: To effectively plan and manage the use of Council's financial and human resources to achieve Council's corporate objectives.

Action	Outcome
Review alternative revenue options	On-going
Ensure that restricted investments are adequate to minimise the need for loan funds	Achieved and on-going (annual review)
Enhance Council's Risk Management practices	Achieved and on-going
Review Council's Human Resource Plan, which includes Staff and Councillors'	On-going
Provide development issues to Insight Informatics for software enhancement.	Achieved and on-going.
Improvement of Council's Annual Report and Weekly Council News	Achieved and on-going.
Further development of Activity Based Costing	Achieved and on-going

PROGRAMME AREA: ASSET MANAGEMENT

Objective: To plan, manage and improve Council's assets so as to ensure that they are utilised to their optimum level.

Action	Outcome
Complete Council's Asset Register	Achieved and on-going
Develop and maintain a five (5) year programme for new capital works and maintenance of existing assets	Achieved and on-going
Need to identify funding strategies to improve the standard of Council's assets	On-going

FINANCIAL STATEMENT

The following pages summarise the financial performance of Young Shire Council as at 30th June 2001. The complete "Statements of Account" can be perused at Council's Administration Offices during normal business hours.

STATEMENT OF FINANCIAL PERFORMANCE for the year ended 30th June 2001

	Original Budget \$'000	Actual 2001 \$'000	Actual 2000 \$'000
EXPENSES FROM ORDINARY ACTIVITIES			
Employee Costs	2,607	2,445	2,413
Borrowing Costs	429	463	443
Materials and Contracts	5,824	5,504	6,585
Depreciation and Amortisation	5,735	5,705	5,985
Other Expenses from Ordinary Activities	1,414	1,580	1,309
TOTAL EXPENSES FROM ORDINARY ACTIVITIES	16,009	15,697	16,735
REVENUES FROM ORDINARY ACTIVITIES			
Rates & Annual Charges	5,741	5,691	5,567
User Charges & Fees	1,520	2,026	1,586
Interest	144	325	269
Other Revenues from Ordinary Activities	376	387	419
Non-Capital Purposes - Contributions	2,381	2,418	2,311
Non-Capital Purposes - Grants	1,166	1,156	2,655
Gain from the Sales of Assets	1,520	27	78
REVENUES FROM ORDINARY ACTIVITIES BEFORE CAPITAL AMOUNTS	11,345	12,030	12,885
(DEFICIT) FROM ORDINARY ACTIVITIES BEFORE CAPITAL AMOUNTS	(4,664)	(3,667)	(3,850)
Capital Purposes - Contributions	833	783	187
Capital Purposes - Grants	524	252	26
	1,357	1,035	213
(DEFICIT) FROM ORDINARY ACTIVITIES AFTER CAPITAL AMOUNTS	(3,307)	(2,632)	(3,637)
(DEFICIT) FROM ALL ACTIVITIES	(3,307)	(2,632)	(3,637)

STATEMENT OF FINANCIAL POSITION
as at 30th June 2001

	Notes	Actual 2001 \$'000	Actual 2000 \$'000
CURRENT ASSETS			
Cash Assets	6	301	1
Investment Securities	6	2,658	1,718
Receivables	7	1,678	2,204
Inventories	8	288	249
Other	8	81	82
TOTAL CURRENT ASSETS		5,006	4,254
NON-CURRENT ASSETS			
Investment Securities	6	2,273	2,832
Property, Plant and Equipment	9	82,391	85,415
TOTAL NON-CURRENT ASSETS		84,664	88,247
TOTAL ASSETS		89,670	92,501
CURRENT LIABILITIES			
Payables	10	1,014	1,427
Interest Bearing Liabilities	10	693	253
Provisions	10	294	444
TOTAL CURRENT LIABILITIES		2,000	2,124
NON-CURRENT LIABILITIES			
Interest Bearing Liabilities	10	5,432	5,615
Provisions	10	786	679
TOTAL NON-CURRENT LIABILITIES		6,218	6,294
TOTAL LIABILITIES		8,219	8,418
NETT ASSETS		81,451	84,083
EQUITY			
Accumulated Surplus		81,451	84,083
TOTAL EQUITY		81,451	84,083

STATEMENT OF CHANGES IN EQUITY
for the year ended 30th June 2000

	Total		Accumulated Surplus		Asset Revaluation Reserve	
	Actual 2001 \$'000	Actual 2000 \$'000	Actual 2001 \$'000	Actual 2000 \$'000	Actual 2001 \$'000	Actual 2000 \$'000
Balance at beginning of the reporting period	84,083	87,720	84,083	87,720		
Changes in Equity recognised within the Statement of Financial Performance	(2,632)	(3,637)	(2,632)	(3,637)		
Adjustment due to the recognition of assets during the implementation period (AAS 27)						
Adjustment to Employee Leave Entitlements in accordance with AAS 30						
Transfers to asset revaluation reserve						
Transfers from asset revaluation reserve						
Balance at end of reporting period	81,451	84,083	81,451	84,083		

STATEMENT OF CASH FLOWS
for the year ended 30th June 2001

	Notes	Actual 2001 \$'000	Actual 2000 \$'000
CASH FLOWS FROM OPERATING ACTIVITIES			
<u>Receipts:</u>			
Rates and Annual Charges		5,634	5,509
User Charges and Fees		2,075	1,157
Interest Revenues		363	250
Grants and Contributions		4,854	4,787
Other		283	622
		13,209	12,325
<u>Payments:</u>			
Employee Costs		(2,488)	(2,384)
Materials and Contracts		(6,125)	(6,135)
Interest		(463)	(461)
Other		(1,477)	(1,093)
		(10,553)	(10,073)
Nett Cash provided by (or used in) Operating Activities	11 (b)	2,656	2,252
CASH FLOWS FROM INVESTING ACTIVITIES			
<u>Receipts:</u>			
Sales - Property Plant, Equipment		312	405
Sales - Other		1	5
		313	410
<u>Payments:</u>			
Purchases - Property Plant, Equipment		(2,544)	(2,362)
Purchases - Other		0	0
		(2,544)	(2,362)
Nett Cash provided by (or used in) Investing Activities		(2,232)	(1,952)
CASH FLOWS FROM FINANCING ACTIVITIES			
<u>Receipts:</u>			
Borrowings		0	516
		0	516
<u>Payments:</u>			
Borrowings		(167)	(329)
Advances		(2)	(2)
		(169)	185
Nett Cash provided by (or used in) Investing Activities		(169)	185
Cash Assets - beginning of the reporting period	11 (a)	4,467	3,982
Cash Assets - nett increase / (decrease)		255	485
Cash Assets - end of the reporting period	11 (a)	4,722	4,467

**STATEMENT OF PERFORMANCE MEASUREMENT
for the year ended 30th June 2001**

	<u>Amounts</u>	<u>Indicators</u>	Current Year 2001	Current Year 2000	Current Year 1999	Current Year 1998
1. <u>CURRENT RATIO</u>						
<u>Current Assets</u>	\$ 5,006	Ratio	2.50 : 1.00	2.00 : 1.00	3.30 : 1.00	3.19 : 1.00
<u>Current Liabilities</u>	\$ 2,001					
2. <u>UNRESTRICTED CURRENT RATIO</u>						
<u>Current Assets less ALL External Restrictions*</u>	\$ 2,339	Ratio	1.26 : 1.00	0.92 : 1.00	1.12 : 1.00	-
<u>Current Liabilities less Specific Purpose Liabilities**</u>	\$ 1,854					
3. <u>DEBT SERVICE RATIO</u>						
<u>Debt Service Cost</u>	\$ 631	Percentage	5.34 %	6.09 %	8.90 %	8.93 %
<u>Revenues from Ordinary Activities</u>	\$ 11,811					
4. <u>RATE COVERAGE RATIO</u>						
<u>Rate and Annual Charges</u>	\$ 5,691	Percentage	43.56 %	42.50 %	47.99 %	45.44 %
<u>Total Revenues</u>	\$ 13,065					
5. <u>OUTSTANDING RATES</u>						
<u>Rates and Annual Charges Outstanding</u>	\$ 410	Percentage	6.79 %	5.94 %	4.23 %	5.43 %
<u>Rates and Annual Charges Collectable</u>	\$ 6,036					

* All External Restrictions used in the calculation of the Unrestricted Current Ratio includes all current external restrictions (Revenues and Liabilities) in Note No. 6 Detail

** Specific Purpose Liabilities used in the calculation of the Unrestricted Current Ratio includes only those current liabilities which involve a specific purpose (Refer to Note No. 10 (b))

NOTES TO THE FINANCIAL STATEMENTS

Note 2 (A)

FUNCTIONS / ACTIVITIES

Revenues, expenses and assets have been directly attributed to the following functions / activities. Details of those functions / activities are provided.

FUNCTIONS	REVENUES			EXPENSES			OPERATING RESULTS			GRANTS INCLUDED IN REVENUES		TOTAL ASSETS HELD (CURRENT & NON-CURRENT)	
	Original Budget 2001 \$'000	Actual 2001 \$'000	Actual 2000 \$'000	Original Budget 2001 \$'000	Actual 2001 \$'000	Actual 2000 \$'000	Original Budget 2001 \$'000	Actual 2001 \$'000	Actual 2000 \$'000	2001 \$'000	2000 \$'000	2001 \$'000	2000 \$'000
Governance	131	136	0	0	0	0	(131)	(136)	0	0	0	0	0
Administration	1,378	1,410	7,975	46	39	5,292	(1,332)	(1,371)	(2,683)	0	0	3,749	3,663
Public Order & Safety	382	422	306	321	135	57	(61)	(287)	(249)	99	0	1,029	1,239
Health	190	142	248	16	0	37	(174)	(142)	(211)	2,120	0	0	0
Community Services & Education	114	129	145	13	16	21	(101)	(113)	(124)	2	7	1,341	1,401
Housing & Community Amenities	1,302	1,451	590	738	741	841	(564)	(710)	251	25	131	8,774	8,799
Water Supplies	1,768	1,725	1,677	2,310	2,394	1,988	542	669	311	476	98	7,912	7,386
Sewerage Services	616	479	584	814	843	798	198	364	214	60	38	5,925	5,610
Recreation & Culture	1,050	1,077	594	67	49	284	(983)	(1,028)	(310)	28	48	3,737	3,822
Mining, Manufacturing & Construction	82	76	53	53	73	73	(29)	(3)	20	13	0	73	90
Transport & Communication	8,477	8,126	4,335	2,187	2,571	3,104	(6,290)	(5,555)	(1,231)	347	72	53,697	57,687
Economic Affairs	519	524	226	459	477	366	(60)	(47)	140	32	52	2,402	2,326
TOTALS - FUNCTIONS	16,009	15,697	16,733	7,024	7,338	12,861	(8,985)	(8,359)	(3,872)	1,082	446	88,639	92,023
GENERAL PURPOSE REVENUES				5,678	5,727	235	5,678	5,727	235	2,120	2,052	1,031	478
TOTALS	16,009	15,697	16,733	12,702	13,065	13,096	(3,307)	(2,632)	(3,637)	3,202	2,498	89,670	92,501

LEISURE & RECREATION GROUP

SOUTH-WEST REGIONAL LIBRARY SERVICE



Library Staff: Judy Hesketh, Suzanne Stadtmiller, Janice Ottey, Sue Gibson & Caroline Bone

SOUTH-WEST REGIONAL LIBRARY SERVICE

The South-West Regional Library Service has had another busy year. The Young branch is the central library for the region and is responsible for the purchasing, processing and circulation of all materials in the collection. Branch libraries are located at Boorowa and Harden, and the Rye Park Post Office serves as a depot for local readers. The collection was increased with the purchase of 983 books, 96 music CDs and 7 Talking Book titles. In addition 782 books and 7 music CDs were received as donations.

The Young Library recorded 40,016 visitors, which is an average of 134 persons per day. 4,313 members were registered as at 30th June, 2001, including 58 residents of neighbouring shires and 22 temporary borrowers. 54,700 items were borrowed from Young Library during the 12 months and public internet use totalled 2,700 hours.

The Housebound Reader Service continues to provide those confined to their homes an opportunity to use library services. CWA volunteers visit borrowers on a fortnightly basis to exchange library material and library staff are grateful for their assistance. Enquiries may be made by telephoning the library.

Mrs. Sue Gibson resigned from the position of Regional Librarian in October, 2000. Having enjoyed her 24 years with the South-West Regional Library Service, Sue looked forward to a change in lifestyle with her family. Mrs. Janice Ottey has been appointed Regional Librarian.

Work commenced in March, 2001 to replace the roof on the library. Inclement weather stalled progress making it a very slow process. The new grey roof has enhanced the exterior appearance of the library as well as ensuring a water-proof building.

Two (2) Grant Applications were approved by the Library Council of NSW. Funding has been received for Large Print Books and Talking Books to increase this very popular section of the library. Some titles

have already been processed and added to our shelves however selection will take some time to complete. The application to purchase a reader/printer will increase access to local microform resources, fulfil a community need and enhance the existing level of community service.

Staff attended training sessions and workshops during the year in HTML and Graphics, Health Reference database instruction, Australian Bureau of Statistics resource use and Report Generation in the Library Management System.

Special displays provided interest to visitors and promoted the library's collection. Resources highlighting special days and weeks of celebration included the 2000 Olympics, Young Show, Reconciliation, Local Government Week, Literacy and Adult Learners' Week, Library and Information Week, Seniors' Week, Amnesty International, Vietnam Veterans' Day, Upper Burrangong Catchment Plan and Taxation and Accounting. In an effort to promote childrens' awareness of the Young Library service, staff visited local primary schools during Book Week. This was a departure from the usual competitions associated with this special week and provided an opportunity for more inter-action with local children, including stories from the short-listed books and information about library membership. The Australian Museum's Travelling Exhibition "More than Dinosaurs - Evolution of Life" was housed at the library from 1st February, 2001 to 13th March, 2001. The history of life on earth was depicted by inter-actives, audio visuals, fossil replicas and information panels. Media coverage on WIN and Prime Television channels assisted publicity and Radio Station 2LF advertised the exhibition frequently on its community service announcements. A well attended wine and cheese function enabled teachers to arrange class visits and organise the content of lessons to benefit students. The six weeks the exhibition was on display 4,285 local students, residents and visitors came to the library.

Residents are invited to visit the South-West Regional Library Service during the following hours:

YOUNG	Mon-Fri	10.00 am - 5.00 p.m.
	Sat	9.30 a.m. - 12 noon
Telephone	02 6382 1886	
BOOROWA	Mon, Wed, Fri	3.00 p.m. - 5.00 p.m.
	Sat	10.00 a.m. - 12 noon
Telephone	02 6385 3303	
HARDEN	Mon-Thu	1.30 p.m. - 5.00 p.m.
	Fri	10.30 a.m. - 12 noon
		1.30 p.m. - 5.00 p.m.
Telephone	02 6386 4154	

Mrs. Janice Ottey
Regional Librarian

YOUNG VISITORS CENTRE REPORT

The Young Visitor Information Centre gained accreditation for the Centre through Council of Tourist Associations. Accredited "I" signage has been put in place.

The 51st National Cherry Festival was very successful with visitor numbers into the Centre the best in 2000 (since 1996). Graph attached.

Excellent publicity was gained for Young over the past 12 months including a write up in "Gourmet Traveller" magazine, NRMA "Open Road" magazine, "Good Taste" magazine, Canberra Times, Sun Herald, The Land and interview Channel 7's "Morning Shift" - 4 minutes in capital cities within Australia = \$20,000 of advertising. Many radio interviews were undertaken as well as some television interviews.

The re-print of the tourism brochure saw 20,500 copies produced. A new booklet is currently in the pipeline produced by Tandem Studios, a local business.

The Tourism Strategy and Business Plans were completed for Young.

Further investigation regarding possible agri-tourism business tours to Young is continuing. An Agribusiness Seminar was held at Cherrywood. Provided information for Tidy Towns submission.

The Membership Scheme for the Visitor Information Centre saw approx. 60 businesses join creating a revenue base of over \$5,000.

Grant monies were \$3,000 for "Hilltops Harvest of the Festival" 2000, \$15,000 from Tourism NSW for the National Cherry Festival and \$1,500 from State & Regional Development for this year's Hilltops Harvest Festival for promotion/marketing into Canberra region.

YVIC assisted Council with Australia Day 2000 and 2001 and with Olympic Torch Relay in 2000. Attended Capital Country Tourism, Olympic Highway, "Hilltops Flavours of the Harvest Festival", NSW Food & Wine Network and Hilltops Vineyard Assoc. meetings.

Undertook Competency Based Training through TAFE and YSC.

Attended Sydney Garden Festival at Rosehill, "A Taste of Canberra", a "Focus on Business" in Canberra, "Feast of Sydney" in Darling Harbour, Courier & Kemeny Food & Wine at AJC at Randwick, Young Show and Australian Flora Festival at Gosford.

A new event "YOUNG ... on a platter!" was initiated for Young in April 2000. This was most successful attracting over 4,000 people on the one day from surrounding areas, Sydney and Canberra. Media reports appeared in Sydney Morning Herald, Canberra Times and other media.

The 2nd annual Gourmet Dinner was held at Town Hall with over 140 people attending. Michael Manners was Guest Chef. Event sponsored by Burrangong Meat Processors. The Staff of YVIC were delighted that High School Students could assist us on the night.

Guest Speakers invited to address members included Professor Trevor Mules, Tourism Faculty, University of Canberra and Karen Ronning, former Tourism Manager, Cowra and Food & Wine Workshop held.

Attended Tourism Manager's Forum Sydney with a visit to the unaccredited Media Centre, Pymont Island.

Information kits on Young are given out on a daily basis to coach companies, travel agents, community groups and general enquiries.

RECREATION - PARKS AND GARDENS

Parks & Gardens

There are within the urban and rural areas 34 parks, 3 gardens and 9 reserves that offer a range of recreational opportunities.

During 2000/2001 the following projects were undertaken

- Installed a new playground equipment in the park at Bendick Murrell
- Upgraded the gardens throughout the C.B.D area
- Completed stage 1 of the planting of trees and shrubs in the Chinese Friendship Gardens
- Upgraded the area around the "Welcome to Young" sign on Wombat Road

Projects to be undertaken during 2001/2002 are as follows;

- Continue with the planting and construction of the Chinese Friendship Garden, as the resources become available.
- Install automatic irrigation system at Anderson Park.
- Restore the band rotunda in Carrington Park.
- Upgrade the lighting in Apex Park.
- Assist Young Public School Landcare groups to undertake tree planting along certain areas of Burrangong Creek.

Sporting Grounds

Facilities are provided that caters for 9 different sports. Every effort is made to ensure that the playing surface and amenities are well prepared. However, there are some limits imposed by financial and physical resources.

During 2000/2001 the following improvements were carried out.

- The installation of sub-surface drainage at Gus Smith Oval.
- Level out the playing surface around the turf cricket pitch at Alfred Oval.
- Construct a junior cricket field at Hall Brothers Oval.

Projects for 2001/2002

- Installation of an automatic irrigation system at Alfred Oval.
- Assist the Young Netball Association to re-asphalt the netball courts.
- Assist Young Croquet Club remove the old cricket pitch and re-turf one of the courts.

Street Trees

The group is also responsible for

The care and maintenance of our urban street trees.

Assist Country Energy to maintain power line clearance.

Undertake the removal of inappropriate, poorly structured or diseased street trees.

The planting of street trees under the Adopt-a-Street Tree programme.

PERFORMANCE OF PROGRAMME AREAS AGAINST MANAGEMENT PLAN

In Young Shire Council's 1999/2000 Management Plan, the following programme areas were identified, which established objectives, intended actions, time frames and targets. This sections serves to identify the outcomes of the various actions.

PROGRAMME AREA:

RECREATION

Objective: To maintain and improve existing recreation and leisure facilities to appropriate standards of Council, and expand facilities to cater for the future needs of the community.

Issues:

- To maintain and enhance safe playground equipment in Council's parks.
- Maintenance and enhancement of active and passive recreation areas.
- Provision of support to the Community Sports Council and individual sporting bodies.
- Consideration of risk management.

Actions:

Action	Outcome
Examination of playground equipment on a regular basis for defects.	Achieved and on-going
Examine the rationalisation of the location, number and type of parks.	Existing facilities identified - on-going
Review the Management and Maintenance Plan for all recreation areas within the Shire.	Achieved and on-going
Provision of funds for the maintenance and improvement of all recreation areas.	Achieved within budget constraints
Establish a Multi-Purpose Indoor Sports Centre.	Not Achieved

PROGRAMME AREA: COMMUNITY SERVICES

Objective: To provide public and cultural amenities, and welfare services, in order that the social needs of the community may be met and improved within the Council area.

Action	Outcome
Support Senior Citizens Week activities.	Achieved
Increased participation of local tourist operators in tourism regionally.	Achieved and on-going
Focus on Regional Tourism to achieve increased market share.	Achieved
Provision of improved library facilities.	Achieved and on-going
Relocate the Young Central Library centralising to Council's Administration Offices.	Not achieved due to Budget constraints

PLANNING & ENVIRONMENT DIVISION

This Division's role is to ensure that Young Shire's environment, both natural and built, is adequately protected and enhanced by appropriate policies, procedures and where necessary, regulation and control. This focuses on the key areas of:

- Animal Control
- Strategic Planning
- Building Control
- Recycling
- Environmental issues
- Refuse collection and disposal
- Health Services
- Regulatory functions
- Maintenance of Council property
- Town Planning.
- Pollution control

Some of the general aims of this Division, and Council as a whole, are:

- to protect and enhance the environment through appropriate monitoring and reporting mechanisms;
- to provide services capable of meeting the community's needs in relation to health and quality lifestyle by implementing the various Acts, Ordinances and Policies of Council;
- to maintain and improve existing recreation and leisure facilities to appropriate standards of Council, and expand facilities to cater for the future needs of the community.

ANIMAL CONTROL

Annual Dog Registrations

For the year 2000/2001 Council had 1025 dogs registered on it's annual system. This represents a decrease of 55 from the previous year. A large number of pet owners are now opting for lifetime registration of their pets under the Companion Animals Act.

Pet owners are advised that Council's annual registration ceases on 30th September, 2002. After this date all dogs and cats born after 1st July, 1999, must be permanently identified with a microchip and registered for life.

Two hundred and thirty five (235) dogs were impounded during the twelve (12) month period. Eighty six (86) of there were released, while one hundred and forty (140) were destroyed and seven (7) were sold. A number of Infringement Notices were issued for non-compliance of the Companion Animals Act.

LITTER

Council's Ranger carries out regular patrols. New litter laws carry fines ranging from \$ 60 to \$ 375 which may be imposed on offenders.

Residents are also reminded that household rubbish is not to be deposited in litter bins in the streets and Parks around town.

Drum Muster

Young Shire Council carries out on going collections and disposal of eligible chemical drums. Inspections are by appointment only. All drums eligible for the programme must have been triple rinsed. Council can only accept drums if they are clean both inside and out.

Further details of the Drum Muster initiative are available via the internet at <http://www.drummuster.com.au>

REGULATORY FUNCTIONS

Swimming Pools

Residents are reminded of their obligations under the Swimming Pool Act to ensure their pool is enclosed with an approved fence, a self closing outward opening gate and an approved resuscitation sign must be visible. Council officers carry out random inspections to ensure compliance.

Parking Patrols

Council officers carry out regular patrols of the CBD of Young. Fines ranging from \$ 62 to \$ 136 may be issued for illegal parking. Residents are reminded to observe the parking signs when parking your vehicle.

ENVIRONMENTAL MATTERS

The Environmental Services Department, operating through the Environmental Initiatives Committee, continues its roll of protecting and enhancing the environment, both natural and built.

The Environmental Initiatives Committee provides for representation for Young Community Landcare Groups and the Department of Land and Water Conservation.

A Stormwater Management Plan prepared by Sinclair Knight Merz. For the Council has been completed, and was presented to Council in December, 2000, and adopted.

Completion of the Renewal Vegetation Survey, involving eight hundred and thirty (830) kilometers of roadside in the Young Shire has been completed.

The information gained was used to develop a species list and maps of roadside conservation values for the Shire which was part of the Young Shire Vegetation Management Strategy and Section Plan and Superb Parrot Habitation Plan. The launch of the report was scheduled for the September meeting of the Environmental Initiatives Committee.

Young Community Landcare Group continues with the efforts to control erosion and Council has required two (2) landholders to address river bank erosion with positive results.

The Upper Burrangong Catchment Plan was completed and launched with Council's satisfaction.

'Paradise Quarry' continues to be the subject of the remediation work done by the Murringo Landcare Group.

HEALTH SERVICE

Council's Food Inspector has been working through the provisions of the new Food Safety Standards with Food Shop Proprietors.

Food businesses are now to ensure that persons undertaking or supervising food handling operations have appropriate skills and knowledge in food safety and food hygiene matters. Work continues concerning the up-grading of premises to the appropriate standards of construction during renovations and alterations.

RECYCLING

Council has taken on a new partner, Mimosa Recycling who provide an expanded service which includes:-

- Recycling at the M.R.F;
- Kerbside pick up;
- Gate operation;
- Green waste management;
- Out lying Village Tips Maintenance and recycling collection.

INDICATIVE RECYCLING FIGURES FOR THREE (3) MONTHS

PAPER ALL/CARDBOARD	204 T
WHITE GLASS	24
GREEN GLASS	10
BROWN GLASS	27
PET PLASTIC	8.2
HDPE	5.2
AL. CANS	1.5
STEEL CANS	0.5
TOTAL	280.4

REFUSE COLLECTION AND DISPOSAL

drumMuster

The drumMuster programme has continued in operation with 9241 drums recycled, a significant reduction of waste to landfill.

Landfill Issues

Council's Victoria Street and Red Hill Road landfill sites have been audited by the Environment Protection Authority resulting in variations to licence conditions for the next twelve (12) months has audited Council's Victoria Street and Red Hill Road Landfill sites. The main effect will be the end of the disposal of green waste at the Red Hill Road landfill by 31st December, 2001. Council will be conducting trials regarding wood chipping and composting at Victoria Street Landfill.

Council resolved to install a public weighbridge at Victoria Street Landfill work commencing in October, 2001.

Council's Management Plan provides for new pits at Bribbaree, Koorawatha, Bendick Murrell and Milvale.

The South West Regional Waste Group has continued with its endeavours to bring a 1.2 million m³ void at Jugiong into service for waste disposal. The Environmental Impact Study has been completed and the licence application is due for submissions in October, 2001.

The landfill if approved, will serve seven (7) adjoining Council's including Young

TOWN PLANNING

The past year has been busy with substantial development in value adding rural industries such:-

- The construction of two (2) intensive piggeries by Cynray Pty Ltd;
- Expansion of Langfield Pastoral Company poultry farm to increase egg output;
- Construction of a free range poultry farm at Murringo.

In addition development within the town reflected the confidence of business persons, companies and organisations in the future evidenced by:-

- Big 'W' development;
- Restaurant extension at JD's Jam Factory;
- Renovations to the Young Services & Citizens Club;
- Establishment of the Zouch Restaurant.

Some development was not without controversy with a Land and Environment Court hearing to determine the outcome of the application to establish an extensive piggery at 'Koorani' on Old Forbes Road.

Council has introduced policies and procedures to deal with Development Applications expediently and approval times compare favourably with other Councils.

Council received 156 Development Applications during the year with an estimated value in excess of \$ 10.3 million. Whilst the total number of applications was well down on the number for the preceding year (267) the total value increased. This indicated that several developments were large projects confirming confidence in the future of the township and district.

Council issued 485 zoning certificates a further increase over previous years. These certificates related to property sales, which indicate a buoyant property market.

There were only 13 applications for subdivision following a high of 35 applications in the preceding year. The number of subdivision applications will always vary as they are related as to whether demand warrants the cost of development.

BUILDING

It was pleasing to see that the 2000/2001 year proved to be yet again a successful year above the previous. The past financial year saw an increase in the number of applications for Commercial premises.

Comparative figures for the 1999/2000 and 2000/2001 financial year periods are shown below.

Type of Building	July 1999- June 2000		July 2000 - June 2001	
	No.	Value	No.	Value
Dwellings	49	\$4,408,776	30	\$3,873,613
Sheds, Carports etc	65	\$1,181,699	52	\$582,200
Swimming Pools		\$2,206,700	6	\$103,000
Commercial Premises	24	\$2,206,700	32	\$4,834,300
Additions/Alterations	56	\$832,310	22	\$494,099.12
Public Buildings, eg Church, Schools etc	4	\$1,237,380	1	\$450,000
Total	198	\$9,951,215	143	\$10,337,212.12

PROGRAMME AREA:

ENVIRONMENT

Objective: To protect, conserve and enhance the Environment.

Issues:

- Review and update State of the Environment Report.
- State Government Waste Management Guidelines require waste management guidelines to be followed.
- Collection and recycling of domestic and business refuse to reduce the waste stream.
- Improve the management and operation of landfill waste disposal sites.
- Review of the need for village landfill sites.
- Suitability of Local Environment Plans to 2000 conditions.
- Regulatory control of local policies and State Government Acts, Regulations and Policies.
- Need to monitor water quality in creek system within Shire.

Actions:

Action	Outcome
Improve opportunities to increase collection and disposal of recyclable waste.	EPA funding full utilised and all machinery installed at the MRF. Coupled with the cardboard press provided by Visy Recycling the building is almost fully equipped.
Consult with other authorities to ensure a coordinated approach to waste management.	Achieved - Consultation continuing with surrounding Council's on the possibility of establishing a regional waste disposal site.
Review the Young Shire Council Waste Management Operations.	Achieved and on-going - Compliance with conditions of licence for landfill sites, and review of rural waste disposal services commenced.
Review the Young Shire Council Urban and Rural Local Environment Plans.	Continuing but not completed.
Continue the monitoring of water quality in streams within the Shire.	On-going - monitoring on a monthly basis. Preparation of Upper Burrangong Creek Catchment Management Plan continuing.
Review Council's Section 94 Contribution Plan.	Not completed.

PROGRAMME AREA:

REGULATORY SERVICES

Objective: To provide services capable of meeting the Community's needs in relation to health and quality of lifestyle by implementing the various Acts, Ordinances and Policies of Council.

Issues:

- Need for adequate surveillance of all food premises in the Shire.
- Need to investigate and prevent nuisances.
- Need to monitor public water supply.
- To assist and advise the community, developers and trades persons in the understanding of their rights and responsibilities in relation to matters under regulatory control.
- Number of dogs not registered is not known.
- Education of the Community as to their responsibilities regarding animal control.
- Office accommodation.
- Maintenance of Council buildings and provision of essential public services.

Actions:

Action	Outcome
Carry out routine inspection of food premises, hairdressers, beauty salons, skin penetration establishments and air handling systems in the Shire.	Inspections of all regulated premises on-going
Develop policy and procedures to address complaints and nuisances within the Shire.	On-going & review
Review procedures for the installation and maintenance of septic tank systems.	On-going
Review Council's procedures for registration, impounding, issuing infringement notices and follow-up procedures.	Commenced and on-going
Ensure that all dogs that should be registered in the Shire are registered.	Renewal notices issued - approximately 1200 dogs registered under the annual scheme
Undergo a publicity campaign to highlight the responsibilities of owners for stock and companion animals.	Commenced and on-going
Campaign to highlight the problems associated with littering and illegal dumping of waste refuse.	Commenced and on-going
Investigate funding alternatives to implement improvement of office accommodation facilities.	No alternative source of funding identified
Develop an operating & maintenance programme for all Council buildings.	Commenced and on-going
Provision of funding for maintenance of Council buildings.	Funded within budget constraints

ACCESS AND EQUITY ACTIVITY SUMMARY

ACCESS AND EQUITY ACTIVITIES

Young Shire Council is committed to developing at least one social and community plan every (5) five years, to assist Council to evaluate the needs of it's Community and provide or advocate for appropriate and accessible services and facilities for the benefit of it's community. Council will then consider the recommendations of this social plan when formulating its annual management plan.

Council developed it's first social and community plan, known as the Young Shire Council Social and Community Plan, in 1999, and which examines the needs of residents and visitors to the local government area. This social plan includes demographic information about the population of the area, in addition to looking at the needs of people with disabilities, people from culturally and linguistically diverse backgrounds, Aboriginal and Torres Strait Islander people, children and young people, men and women and older people.

A copy of the Social and Community Plan, and/or the executive summary is available for viewing at the Town Hall, as well as the library. Copies of the Social and Community Plan can be purchased for \$ 25.00, whilst copies of the executive summary are free.

A summary of Council's proposed activities and initiatives in relation to access and equity activities to assist identified groups within the community to be undertaken in the last twelve (12) months was outlined in Council's last management plan relating to the 1999/2000 financial year. An access and equity activity is defined as one which assists Council to:

- ❖ promote fairness in the distribution of resources, particularly for those most in need,
- ❖ recognise and promote people's rights and improve the accountability of decision makers,
- ❖ ensure that people have fairer access to the economic resources and services essential to meeting their basic needs and improving their quality of life,
- ❖ give people better opportunities for genuine participation and consultation about decisions affecting their lives.

A summary of Council's achievements in relation to access and equity within the last twelve (12) months against these proposals is provided below. Please note that the page number refers to the section in this annual report, where more detailed information can be found listing Council's access and equity objectives, the performance target for each of its identified strategies, the extent to which the performance target has been reached together with a statement of the reasons for any difference.

A summary of Council's achievements in relation to access and equity activities are as follows:

Children (0 - 11 years of age)

Planned activity	See following pages for more information	Activity initiated after being identified in social and community plan	Status as of 30 June 2001
Liaise with the Department of Community Services to ascertain if there is a real need for additional child care		Yes	Partially achieved
Liaise with the Department of Sport and Recreation and other interest groups to identify specific areas of need in relation to recreational activities		Yes	Partially achieved
Liaise with Department of Community Services to establish need for additional support services for parents		Yes	Partially achieved
Liaise with Department of Health and Department of Community Services to increase awareness of existing services		Yes	Fully achieved

Planned activity	See following pages for more information	Activity initiated after being identified in social and community plan	Status as of 30 June 2001
Consult with local employment agencies to determine what role Council can play in this area to increase employment opportunities		Yes	Partially achieved
Liaise with Department of Sport and Recreation and other interest groups to identify specific areas of need in relation to recreational activities		Yes	Partially achieved
Include young people in all aspects of Council's planning functions where relevant		Yes	Partially achieved
Liaise with Department of Health regarding educational opportunities in relation to drugs and alcohol		Yes	Partially achieved

Men

Planned activity	See following pages for more information	Activity initiated after being identified in social and community plan	Status as of 30 June 2001
Liaise with Health Council and Department of Health, to increase awareness of health services available		Yes	Fully Achieved
Lobby appropriate Departments to provide an appropriate level of crisis accommodation		Yes	Partially achieved
Liaise with Department of Sport and Recreation and other interest groups to identify specific areas of need in relation to recreational activities		Yes	Partially achieved
Consult with local employment agencies to determine what role Council can play in terms of education, training and employment		Yes	Partially achieved
Liaise with various groups to implement appropriate programmes for community safety, and increase support networks		Yes	Partially achieved

Women

Planned activity	See following pages for more information	Activity initiated after being identified in social and community plan	Status as of 30 June 2001
Liaise with Health Council and Department of Health, to inform community of services available		Yes	Fully achieved
Liaise with Department of Sport and Recreation and other interest groups to identify specific areas of need in relation to recreational activities		Yes	Partially achieved
Liaise with various groups to implement appropriate programmes for community safety, and increase support networks		Yes	Partially achieved

Older people (55 years and over)

Planned activity		Activity initiated after being identified in social and community plan	Status as of 30 June 2001
Advise Health Council and Department of Health that there is a perceived lack of hospital care and specialists		Yes	Partially achieved
Advise Health Council and Department of Health that there is no free dental care		Yes	Fully achieved
Liaise with Physical Activity Taskforce and Department of Sport and Recreation to provide affordable and appropriate recreational opportunities		Yes	Partially achieved
Liaise with community transport providers to provide affordable and accessible transport		Yes	Fully achieved
Liaise with Access Committee to determine areas of need and priorities, and to prepare an action plan to improve physical access around the community		Yes	Partially achieved
Liaise with the Senior Citizens, and other organisations to ensure an appropriate level of input from this segment of the community		Yes	Partially achieved

People with disabilities

Planned activity	See following pages for more information	Activity initiated after being identified in social and community plan	Status as of 30 June 2001
Liaise with Access Committee to determine areas of need and priorities, and to prepare an action plan, and implement appropriate policy to provide access to buildings		Yes	Partially achieved
Liaise with appropriate organisations to ensure an appropriate level of input from this segment of the community		Yes	Partially achieved
Advise Department of Ageing and Disability of the perceived need for additional respite carers		Yes	Partially achieved

Aboriginal and Torres Strait Islanders

Planned activity	See following pages for more information	Activity initiated after being identified in social and community plan	Status as of 30 June 2001
Liaise with local Land Council to establish appropriate methods to achieve reconciliation and acceptance		Yes	Partially achieved
Liaise with local Land Council and local employment agencies to identify priorities and possible solutions in terms of employment and training		Yes	Partially achieved

People from culturally and linguistically diverse backgrounds

Planned activity	See following pages for more information	Activity initiated after being identified in social and community plan	Status as of 30 June 2001
Liaise with community groups to include multi-cultural activities in consultation with various ethnic groups, to educate the broader community		Yes	Partially achieved

Children (0 - 11 years of age)

Planned Access and Equity Activity	Objectives	Performance Targets	Performance Indicators	Status as of 30 June 2001
Liaise with the Department of Community Services to ascertain if there is a real need for additional childcare	Ensure there is sufficient child care facilities	100% of clients request for childcare met	<ul style="list-style-type: none"> ▪ Letter forwarded to Department of Community Services to ascertain need for additional child care 	Partially achieved
Liaise with the Department of Sport and Recreation and other interest groups to identify specific areas of need in relation to recreational activities	To identify areas of need and provide facilities	Increase range of sporting and cultural activities and facilities	<ul style="list-style-type: none"> ▪ Kinda Gym at PCYC established ▪ Physical Activity Task Force/Sport and Recreation - walking groups established ▪ Southern Area Health and Physical Activity Task force produced "The Get Active Guide" 	Partially achieved
Liaise with Department of Community Services to establish need for additional support services for parents	Provide parents with access to appropriate support	100% of parents request for support met	<ul style="list-style-type: none"> ▪ Parent Education Support Network established - federally funded programme - 19 hours per week for 2 years ▪ Planning for a "Families First" Programme 2002 which provides services for those having or who have had children, is underway. 	Partially achieved
Liaise with Department of Health and Department of Community Services to increase awareness of existing services	Informed community able to access appropriate health services	Knowledge of key contacts for health services by 100% of people	<ul style="list-style-type: none"> ▪ Fridge magnets produced and distributed to all households providing information on community contacts such as the Young Neighbourhood Centre, Young Shire Council and Community Health Centre ▪ Community Directory updated and distributed to all community organisations 	Fully achieved

Young people (aged between 12 and 25)

Planned Access and Equity Activity	Objectives	Performance Targets	Performance Indicators	Status as of 30 June 2001
<p>Consult with local employment agencies to determine what role Council can play in this area to increase employment opportunities</p>	<p>Support efforts to access appropriate and affordable training</p>	<p>Increased employment and training opportunities</p>	<ul style="list-style-type: none"> ▪ Discussions held with Area Consultative Committee and with Young Service and Support Committee - submission lodged for youth worker whose role will include encouraging employment and training opportunities 	<p>Partially achieved</p>
<p>Liaise with Department of Sport and Recreation and other interest groups to identify specific areas of need in relation to recreational activities</p>	<p>To identify areas of need and provide facilities</p>	<p>Increase range of sporting and cultural activities and facilities</p>	<ul style="list-style-type: none"> ▪ PCYC provided skateboard facility ▪ PCYC and Council working together on Young Offenders Programme. ▪ Southern Area Health and Physical Activity Task force produced "The Get Active Guide" 	<p>Partially achieved</p>
<p>Include young people in all aspects of Council's planning functions where relevant</p>	<p>Increased level of participation to ensure appropriate action taken by Council</p>	<p>Consultation with young people where appropriate</p>	<ul style="list-style-type: none"> ▪ Community is working towards developing a youth support service and the employment of a Youth Worker. Proposal includes the establishment of a Youth Council do facilitate input by young people. 	<p>Partially achieved</p>
<p>Liaise with Department of Health regarding educational opportunities in relation to drugs and alcohol</p>	<p>Great awareness of issues relating to drugs and alcohol</p>	<p>Decreased use of drugs and alcohol by youth</p>	<ul style="list-style-type: none"> ▪ Restructure of the drug and alcohol service being undertaken ▪ Council liaising with new drug and alcohol worker ▪ Community Drug Actions Teams are being established. 	<p>Partially achieved</p>

Men

Planned Access and Equity Activity	Objectives	Performance Targets	Performance Indicators	Status as of 30 June 2001
<p>Liase with Health Council and Department of Health, to increase awareness of health services available</p>	<p>Informed community able to access appropriate health services</p>	<p>Knowledge of key contacts for health services by 100% of people</p>	<ul style="list-style-type: none"> ▪ Fridge magnets produced and distributed to all households providing information on community contacts such as the Young Neighbourhood Centre, Young Shire Council and Community Health Centre ▪ Community Directory updated and distributed to all community organisations ▪ Men's Health Project commenced with a free Men's Health Evening held 	<p>Fully achieved</p>
<p>Lobby appropriate Departments to provide an appropriate level of crisis accommodation</p>	<p>The provision of emergency housing in Young</p>	<p>Emergency accommodation provided to meet demand</p>	<ul style="list-style-type: none"> ▪ Letter forwarded to Community Housing ▪ Anglican Church established unit for homeless men ▪ Youth support proposal to help prevent homelessness lodged with Attorney-General's Department. ▪ Support for establishment of Federal Reconnection Project. 	<p>Partially achieved</p>
<p>Liase with Department of Sport and Recreation and other interest groups to identify specific areas of need in relation to recreational activities</p>	<p>To identify areas of need and provide facilities</p>	<p>Increase range of sporting and cultural activities and facilities</p>	<ul style="list-style-type: none"> ▪ Physical Activity Task Force/Sport and Recreation - walking groups established ▪ Southern Area Health and Physical Activity Task force produced "The Get Active Guide" 	<p>Partially achieved</p>
<p>Consult with local employment</p>	<p>Support efforts</p>		<ul style="list-style-type: none"> ▪ Discussions with Area Consultative Committee to 	

Planned Access and Equity Activity	Objectives	Performance Targets	Performance Indicators	Status as of 30 June 2001
agencies to determine what role Council can play in terms of education, training and employment	to access appropriate and affordable training	Increased employment and training opportunities	build on skills audit. Clarification of future AAAC responsibility is required.	Partially achieved
Liaise with various groups to implement appropriate programmes for community safety, and increase support networks	Safer communities and greater community support	Reduction in crime rate and increase in support	<ul style="list-style-type: none"> ▪ Youth Community - Community Safety Plan developed and request for Safer Community Compact lodged with Attorney-General's Department. ▪ Domestic Violence Support Group meets regularly and conducts a number of educational and support based programmes. 	Partially achieved

Women

Planned Access and Equity Activity	Objectives	Performance Targets	Performance Indicators	Status as of 30 June 2001
Liaise with Health Council and Department of Health, to inform community of services available	Informed community able to access appropriate health services	Knowledge of key contacts for health services by 100% of people	<ul style="list-style-type: none"> ▪ Fridge magnets produced and distributed to all households providing information on community contacts such as the Young Neighbourhood Centre, Young Shire Council and Community Health Centre ▪ Community Directory updated and distributed to all community organisations 	Fully achieved
Liaise with Department of Sport and Recreation and other interest groups to identify specific areas of need in relation to	To identify areas of need and provide facilities	Increase range of sporting and cultural activities and facilities	<ul style="list-style-type: none"> ▪ Physical Activity Task Force/Sport and Recreation - walking groups established ▪ Southern Area Health and Physical Activity Task force produced "The Get Active Guide" 	Partially achieved

<p>recreational activities</p> <p>Liaise with various groups to implement appropriate programmes for community safety, and increase support networks</p>	<p>Safer communities and greater community support</p>	<p>Reduction in crime rate and increase in support</p>	<ul style="list-style-type: none"> ▪ Youth Community - Community Safety Plan developed and request for Safer Community Compact lodged with Attorney-General's Department. ▪ Domestic Violence Support Group meets regularly and conducts a number of educational and support based programmes. 	<p>Partially achieved</p>
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Older people (aged 55 years and older)

Planned Access and Equity Activity	Objectives	Performance Targets	Performance Indicators	Status as of 30 June 2001
<p>Advise Health Council and Department of Health that there is a perceived lack of hospital care and specialists</p>	<p>Advocate for adequate health services for community</p>	<p>Increased diversity of services available</p>	<ul style="list-style-type: none"> ▪ Community Information Strategy undertaken to advertise health services ▪ Health Council informed of community plan and priorities. ▪ Work has commenced on developing a new health facility. 	<p>Partially achieved</p>
<p>Advise Health Council and Department of Health that there is no free dental care</p>	<p>Advocate for provision of free dental services</p>	<p>Free dental service provided in Young</p>	<ul style="list-style-type: none"> ▪ Free dental care service re-established 	<p>Fully achieved</p>
<p>Liaise with Physical Activity Taskforce and Department of Sport and Recreation to provide affordable and appropriate</p>	<p>To identify areas of need and provide facilities</p>	<p>Increase range of sporting and cultural activities and facilities</p>	<ul style="list-style-type: none"> ▪ Physical Activity Task Force/Sport and Recreation - walking groups established ▪ Southern Area Health and Physical Activity Task force produced "The Get Active Guide" 	<p>Partially achieved</p>

Planned Access and Equity Activity	Objectives	Performance Targets	Performance Indicators	Status as of 30 June 2001
<p>recreational opportunities</p> <p>Liaise with community transport providers to provide affordable and accessible transport</p> <p>Liaise with Access Committee to determine areas of need and priorities, and to prepare an action plan to improve physical access around the community</p> <p>Liaise with the Senior Citizens, and other organisations to ensure an appropriate level of input from this segment of the community</p>	<p>Provide a more affordable and accessible transport system</p> <p>Improve physical access around the community</p> <p>Increased level of participation to ensure appropriate action taken by Council</p>	<p>Increase in services available and reduction in cost</p> <p>Preparation of action plan</p> <p>Consultation with older people where appropriate</p>	<ul style="list-style-type: none"> ▪ Community transport is available and has increased number of trips made. Health related transport system improved. ▪ Access Committee continues to meet on a quarterly basis, identifying areas of need and implementing works. ▪ Liaison continues through various committees that represent or include representatives from this segment of the community. 	<p>Fully achieved</p> <p>Partially achieved</p> <p>Partially achieved</p>

People with disabilities

Planned Access and Equity Activity	Objectives	Performance Targets	Performance Indicators	Status as of 30 June 2001
<p>Liaise with Access Committee to determine areas of need and priorities, and to prepare an action plan, and implement appropriate policy to provide access to buildings</p>	<p>To make all buildings accessible</p>	<p>Prepare and implement policy within eighteen (18) months</p>	<ul style="list-style-type: none"> ▪ Access Committee continues to meet on a quarterly basis, identifying areas of need and implementing works. 	<p>Partially achieved</p>
<p>Liaise with appropriate organisations to ensure an appropriate level of input from this segment of the community</p>	<p>An appropriate level of consultation with community organisations</p>	<p>Continued operation of Access Committee</p>	<ul style="list-style-type: none"> ▪ Liaison continues through various committees that represent or include representatives from this segment of the community. 	<p>Partially achieved</p>
<p>Advise Department of Ageing and Disability of the perceived need for additional respite carers</p>	<p>Respite carers available to all</p>	<p>100% of client requests for respite carers met</p>	<ul style="list-style-type: none"> ▪ Letter prepared to forward to Department 	<p>Partially achieved</p>

Aboriginal and Torres Strait Islanders

Planned Access and Equity Activity	Objectives	Performance Targets	Performance Indicators	Status as of 30 June 2001
Liaise with local Land Council to establish appropriate methods to achieve reconciliation and acceptance	Continued operation of the Reconciliation Committee	To conduct a reconciliation function annually	<ul style="list-style-type: none"> ▪ Reconciliation committee continues to operate and meet 	Partially achieved
Liaise with local Land Council and local employment agencies to identify priorities and possible solutions in terms of employment and training	Support efforts to access appropriate and affordable training	Increased employment and training opportunities	<ul style="list-style-type: none"> ▪ Discussions held with Area Consultative Committee. Clarification of future ACCC responsibility is required. 	Partially achieved

People from culturally and linguistically diverse backgrounds

Planned Access and Equity Activity	Objectives	Performance Targets	Performance Indicators	Status as of 30 June 2001
<p>Liase with community groups to include multi-cultural activities in consultation with various ethnic groups, to educate the broader community</p>	<p>To educate the community on other cultures</p>	<p>Provide one multi-cultural activity each year</p>	<ul style="list-style-type: none"> ▪ Women's Health Workshops are being run for Lebanese Women ▪ Cherry festival includes multicultural activities 	<p>Partially achieved</p> <p>Achieved</p>

OPERATIONS AND UTILITY SERVICES GROUP

Following Council's consideration to the elimination of the level of Director, and provision of a flatter management structure (this decision reached in the 1999/2000 Financial Year), the Engineering Department at the end of the 2000/2001 Financial Year effectively comprised two areas.

There are five functional areas of Council. The two Engineering areas are each headed by Group Leaders, being Operations and Utility Services. The mission of these two functional areas is to provide in the most effective and efficient manner, technical know-how and engineering support to the Young Shire Council in performance of its functions by way of the provision, maintenance and management of the Shire's physical assets and services while making certain that the needs, and desires of the customers of the Shire are kept in perspective.

The appointment of the Group Leader - Utility Services, has enabled appropriate attention to be given to two major projects; being re-use of effluent water and construction of a 7.7 megalitre reservoir.

The effluent re-use project has proven to be feasible, subject to the findings of the Environmental Impact Study. Council is still in the investigation phase. Additional funding will be required to develop the infrastructure required. Government funding subsidy has not been committed beyond the investigation stage.

The 7.7ML reservoir planning and design, calling for tenders etc, was completed by 30 June 2000 and construction was completed in February 2001. The Minister for Land and Water Conservation (Mr. R. Amery) officially opened the reservoir in April 2001, as the "John B McGregor Reservoir" in recognition of John McGregor's work.

Considerable work on needs analysis and development of Works Programmes for bridges, culverts and floodways for road restoration and rehabilitation, and for unsealed roads maintenance, forms the basis for work in 2000/2001 and into the future.

Work on the Boorowa Road (M.R. 241 West) has progressed to the stage where 1.8 kilometres of the remaining gravel section remains to be reconstructed and sealed.

Engineering & Technical Services Responsibilities

The Economic and Design area now being incorporated into the Operations area, responsibilities are:

A. OPERATIONS

Transport Infrastructure

The objective of this programme is to provide, maintain and develop safe transport infrastructure that meets the needs of Shire customers within the cost structure, it being noted that the stakeholders of the Shire need to be able to/and be prepared to pay for this infrastructure.

Major Projects Undertaken during 2000/01

1. Boorowa Road Reconstruction

Reconstruction and Prime sealing to all but 1.8km of the remaining section of the Murringo-Boorowa Road (MR241) was completed. The final reconstruction will be undertaken in the early part of 2001/02.

2. Grenfell Road Widening

Works commenced on the widening and rehabilitation of the Young - Grenfell road.

3. Boorowa Street Footpath

A further two blocks of the main CBD in Boorowa Street were reconstructed.

4. Rural Road Resheeting

Extensive gravel re-sheeting of the unsealed rural road network was undertaken in conjunction with Council's annual works programme.

5. Rural Road Rehabilitation

Stabilising and sealing of selected rural roads was undertaken as part of Council's annual roads programme.

6. State Highway 78

Council commenced rehabilitation of selected sections of the Olympic Highway under the RTA's Single Invitation Contract as well as routine maintenance of the state highway network. Realignment and reconstruction of the section near the Zouch Street and William Street intersection was completed.

7. Rail Transport Infrastructure

Council completed bus stops at Koorawatha Village and Bendick Murrell as part of the Non-Urban Rail Transport Infrastructure Programme.

B. UTILITY SERVICES

Issues

- ◆ Management of the township water supply network.
- ◆ Management of the township sewerage collection and treatment system.
- ◆ Management of the township stormwater drainage system.
- ◆ Conservation of water as a resource and the maximisation of its utility.
- ◆ Planning and review of Utility Services requirements for the Shire.
- ◆ Management of Council cemeteries.
- ◆ Preparation of design plans, specifications, estimates and reports of an engineering nature for Utility Services matters.
- ◆ Coordination and response of Engineering advice re development applications and subdivisions

Major events for 2000/01

Water Supply

1. Completion of the John B. McGregor Reservoir, north Young.
2. Continuation of programme to replace water meters with new meters incorporating backflow prevention units and elimination of imperial meters.
3. Mains replacement carried out as per programme.
4. Implementation of a comprehensive water quality monitoring programme.

Sewerage Services

1. Substantially completed investigation for the Effluent reuse scheme. The Environmental Impact study and the Irrigation Drainage Management Plans are to be done in 2001/02.
2. Continuation of mains rehabilitation works as per programme.
3. Compliance with EPA discharge licence.

Drainage

1. Construction of drain through Betty Booker park
2. Rehabilitation of open drain within the railway reserve (Main Street - Zouch Street)
3. Investigation and design of Thornhill Street piped drainage

Aerodrome

1. Emergency response exercise to simulate light plane crash
2. Repairs and grounds maintenance to comply with licence
3. Cessation of regular public transport service in May 2001.

Emergency Management

1. Establishment of the Local Emergency Centre at Young Training Centre
2. Convening the Local Emergency Management Committee

Performance of Programme areas compared with 2000/2001 Management Plan.

Action	Outcome
Implementation of a construction programme ensuring the piping of all open drains.	On-going and subject to budget constraints
Review maintenance programme for drains.	On-going
Construction of water reservoir storage capacity for Young (North) township.	Completed - February 2001
Ascertain the need to extend water reticulation capacity within Young Township.	Not yet completed
Implementation of replacement programme for water reticulation system in Young Township.	Annual works completed
Provision for the extension of the existing sewer reticulation system.	Not yet completed
Investigate the extension of Council's existing Sewerage Treatment plant in relation to the Effluent Reuse Scheme.	EIS and Treatment Works study for completion in 2001/02 subject to Ministerial funding
Implementation of replacement programme for sewer reticulation system in Young Township.	Annual works completed
Implementation of a programme for the identification of illegal sewerage connections.	On-going

PROGRAMME AREA: TRANSPORT INFRASTRUCTURE

Objective: To provide maintain and develop a safe transport infrastructure that meets the needs of road users within the cost structure.

Action	Outcome
Develop Priority road rating system for all roads within the Shire.	On-going
Update footpath condition rating system for footpaths within the Shire by regular safety inspections as per Council Policy.	On-going New programme
Undertake bridge condition assessment for timber bridges within the Shire.	Ongoing
To reseal all local urban roads on a fixed cycle, dependent on funds and existing condition.	On-going
To reseal all local rural roads on fixed cycle, dependent on funds and existing condition.	On-going
Management of Shire-wide traffic facilities.	On-going
Implementation of a construction programme for Regional and Local roads.	Utilise REPAIR funding to continue Stage 3 of reconstruction of MR 239 (Grenfell Road)
Review of Council's vehicle, plant and equipment replacement programme.	On-going
Rationalisation of Council's plant fleet, thus increasing Council's operational efficiency in service delivery.	On-going
To provide input/advice for the assessment of engineering requirements for roads and associated facilities in new subdivisions.	On-going

APPENDIX 1 - STATUTORY INFORMATION

The Local Government Act 1993 now requires Councils to report on specific information, which is as follows:

Section 428 (2) (d) Report on Public Works Infrastructure

When looking at the condition of public works in the Young Shire Council area, two important factors must be kept in mind:

- (i) the age of the Council area, therefore the age of much of the infrastructure;
- (ii) the impact of rate pegging. Rates do not keep up with the level of inflation, hence the dollar amounts needed to update some programmes.

Asset	Current Value		Renewal Costs		Annual Maintenance Levels		
	\$'000		\$'000		Desire d \$'000	Actual \$'000	Actual \$'000
	2000/ 01	2000/ 01	2000/01	2000/01	1999/ 00	1999/ 00	1998/9 9
Drainage							
Covered Drains	7739	7677	13,297	13,297	226	28	38
Open Drains	112	112	165	165	13	0	0
Roads							
Sealed Pavement	48,447	47,752	132,099	132,099	1,981	1119	1509
Unsealed Pavement	14,251	14,251	95,389	95,389	3,339	359	546
Bridges & Road Crossings	6,797	6,621	9,560	9,560	80	25	51
Paved Footpaths	581	521	732	732	35	30	8
Kerb & Gutters	2,885	2,864	5,972	5,972	90	4	12
Water Supply							
Water Mains Pipes	4514	4,364	8,138	8,138	228	118	109
Pump Stations	213	213	234	234	16	20	3
Storage Reservoirs	467	467	678	678	14	3	4
Sewerage System							
Sewer Main Pipes/Manholes	2175	2,170	7,742	7,742	143	69	56
Treatment Plant	2,594	2,594	3,471	3,471	121	136	111
Public Buildings							
Town Hall/Admin Bldg	843	843	3,631	3,631	70	36	15
Public Halls	379	379	948	948	20	1	0
Library	105	105	325	325	20	9	11
Tourist Centre/Art Gall	179	179	214	214	10	6	4

Note: The public halls mentioned in the table above are managed by community committees who take on the responsibility of maintaining these buildings.
The information contained within the above mentioned table is based on the best available data at the present time.

Section 428 (2) (e) Legal Proceedings 2000/2001

Matter	Amount (\$)	Comment
<u>Beachetch Pty Ltd</u> - legal action commenced relating to non compliance with conditions of development consent (DA 79/1993)	\$ 10,567.97	Matter resolved following Court action.
<u>Gaye Lamb</u> - non-compliance with Court instalment order relating to conditions of development consent (DA 5/1996)	\$ 99.00	Resolved following Court action.
<u>Cynray Pty Ltd</u> - legal action commenced against Council for refusal of development consent (2000/DA-00035)	\$ 65,393.69	Resolved following Court action.
Watermin Drillers Pty Ltd - offence under the PO & E O Act.	\$1210.00	Matter resolved following Court action.

Rate Recovery

Statement of Liquidated Claims Issued	27
Served	24
Paid in Full	17
Agreements to pay judgement debt by instalments	4
Requiring further action	3

Section 428 (2) (f) Elected Members Expenses

	<u>2000/2001</u>	<u>1999/2000</u>
Mayoral Allowance	\$ 9,999.96	\$10,000.00
Councillors' Fees (nine Councillors')	\$54,000.00	\$54,000.00
Councillors' Expenses - Travel & Meals	\$ 10,104.11	\$ 17,523.34
Delegates Expenses	\$ 8,147.04	\$ 7,430.99
Councillors' Insurance	\$ 2,700.00	\$ 935.00
	<u>\$ 84,951.11</u>	<u>\$ 89,889.33</u>

Policy

2.0 Travelling Expenses

2.1 The Council to pay to, or on behalf of, Councillors' an allowance towards necessary out-of-pocket expenses for conveyance in travelling to discharge their function as a Councillor in respect of the following:

- (a) to and from the meetings of Council, or meetings of any Committee of the Council

- (b) upon inspections within the Council area, provided such inspections are undertaken in compliance with resolutions of the Council
 - (c) upon business of the Council, outside the Council area, in compliance with a resolution of Council
 - (d) to and from the Annual Conference of the Shires Association of NSW, or "H" Division of the shires Association of NSW, or to and from any meeting of any regional organisation committee to which Council sends a delegate
 - (e) to and from any seminar conference in compliance with a resolution of Council.
- 2.2 The travelling allowance shall not exceed such amount as may be determined from time to time by the Local Government Remuneration Tribunal or the Minister for Local Government, or in the event of no such decision, an amount equal to that provided by Clause 10(v) (a) of the Local Government (State) Award 1997.
- 2.3 Clause 2.2 shall not apply to travel, either inside or outside of the Council, where alternative arrangements are made for travel.

3.0 Meal Allowance

- 3.1 For attendance at meetings of Council an evening meal will be provided.
- 3.2 For attendance upon inspections, or upon business of Council either inside or outside the Council areas, out-of-pocket expenses will be reimbursed upon presentation of a claim for payment.

4.0 Provision of Facilities

- 4.1 Council will provide the Mayor, the Deputy Mayor and other Councillors', secretarial support in respect of typing and postage of correspondence in relation to discharging their function as a Councillor.
- 4.2 The Mayor, the Deputy Mayor and other Councillors' be permitted to use the office telephone for calls in discharging their function as a Councillor.
- 4.3 The Mayor will be provided with a mobile phone and a phone/fax, connected to the existing line at the Mayor's residence. Further, reimbursement of all calls associated with fulfilling the duties of the Mayor will be provided upon documentary proof, with the mobile phone and phone/fax always remaining the property of Young Shire Council.

Section 428 (2) (g) L.G. Act & Cl. 31 (1) (b) General Reg. Senior Staff

During 2000/2001 Council employed one (1) staff member on a performance based contract, who were during the 2000/2001 financial year Senior Staff within the definition of the Local Government Act 1993. Those staff and contract packages for the period 1st July 2000 to 30th June 2001, are:

General Manager	\$ 100,000.00
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It should be noted that the packages quoted above are Total Remuneration Packages and accordingly are inclusive of salary, superannuation, provision of vehicle, and Fringe Benefits Tax expense.

Section 428 (2) (h) Contracts over \$100,000 for the year ending 30 June 2001.

Contracts entered into by Council over the amount of \$100,000 were:

Supply of Multipac VV2004 Roller	\$176,500
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Section 428 (2) (i1) Report on the Bush Fire Hazard Reduction Activities from 1 July 2000 to 30 June 2001

Fire Season - Report by Superintendent Ken Hall

The reporting period for fire activity within the Young Shire is between 1st April 2000 and 31st March 2001.

Young Shire is a member of the South West Rural Fire Group (SWRFG), which also incorporates the Shires of Boorowa, Cootamundra and Harden. There were a total of 128 incidents within the SWRFG in the 2000/01 fire season. The type of incidents are as follows:

Bush/Grass fires	49
Building Fires	8
Vehicle Fires	9
Vehicle Accidents	47
False Alarms	14
Others	1

This fire season was similar to the previous fire season and there we no major fires in the Young Shire. There has been a strong commitment by brigades to training activates within the group along with community education days at various locations through the Shire.

Hazard Reductions

Hazard reductions were carried out by various land managers within the South West District Bush Fire Management Committee. Young Shire was committed to various hazard reductions around Young, surrounding villages and roadsides, which were completed before the fire season.

Council conducted 55 section 66 inspections for overgrown blocks in villages and urban areas of which 29 were acted upon.

There were 211 permits issued within the Young Council area that resulted in 11956 ha of land burnt during the bush fire danger period. The majority of this land is burnt for farming purposes.

Section 428 (2) (j) Multicultural Services

Young is a diverse community with an historically rich ethnic profile. The 1996 Census indicates 248 persons, 2.20 % of the Shire population, are from a non-English speaking background.

The Aboriginal & Torres Strait Islander population is 143 persons, 1.40 % of the Shire population.

Council has contributed financially to the establishment of SBS TV and radio services, and the on-going licensing and maintenance of such facilities.

In addition, Council annually assists in funding the National Cherry Festival, which contains activities of a multicultural nature. The events of the 2000 National Cherry Festival enjoyed a strong and highly visible Chinese involvement in both spectator and participant numbers.

Young Shire enjoys a warm and reciprocal Sister City relationship with Lanzhou City in the Peoples Republic of China and the township of Golden, Colorado, United States of America.

Section 428 (2) (l) Charitable Donations

The total amount contributed under Section 356 (Financial Contributions) of the Local Government Act 1993 in 2000/2001 was \$32,444.41.

Section 428 (2) (m) Human Resources Statement - Operations from 1 July 2000 to 30 June 2001

Young Shire Council has continued its role training and developing staff this financial year. Various level of training have been provided to staff ranging from special courses for trainees to that undertaken by staff to comply with new or altered legislation. The following list is indicative of some training undertaken by staff.

To continue in this direction Council staff has undertaken formal training in areas not limited to:

Design & Traffic Control Training	3
Worksite Traffic Control	5
OH&S General Conditions	20
OH&S Construction	20

Council maintains an on-going investment in developing its staff and further training will be implemented to comply with ongoing legislative changes as well.

Section 428 (2) (n) Equal Employment Opportunity

Council's personnel policies and procedures are monitored to ensure that they comply with EEO and Anti-Discrimination legislation. Council has put in place an Equal Employment Opportunity Management Plan which is designed to address those areas of Council's operations in which development of EEO strategies are needed.

When undertaking interviews for staff positions, interview panels are briefed on the need to apply EEO principles at all times, and appointment on merit, is a prime objective in the selection of personnel for positions on Council's staff.

Statistical Profile

Aboriginal/Torres Strait Islander	2
Other backgrounds	<u>88</u>
	<u>90</u>

Overall Age Distribution

Age	Male	Female
16 - 25	2	3
26 - 35	15	6
36 - 45	30	5
46 - 55	17	1
56 and over	<u>7</u>	<u>4</u>
	<u>71</u>	<u>19</u>

Section 428 (2) (o) External Bodies Exercising Council Functions

The Southern Slopes Noxious Weeds County Council performed the function of noxious weeds control within the Young Shire.

Section 428 (2) (p) Controlling Interest in Companies

Council did not hold any controlling interest in any companies in 2000/2001.

Section 428 (2) (q) Joint Ventures

Council is currently a member of the South-West Regional Library Service which consists of the Councils of Boorowa, Harden and Young. Young Shire is the Executive Council.

Council is a member of the South-West Rural Fire Group which consists of the Councils of Boorowa, Cootamundra, Harden and Young. The Group currently employs a Joint Fire Controller and 2 Deputy Fire Controllers. Harden Shire is the Executive Council.

Cl. 15 Rates and Charges Reg. Rates and Charges Written-Off

During the 2000/2001 financial year, no rates and charges were written-off in accordance with Section 719 of the Local Government Act 1993.

Cl. 31 (1) (a) General Reg. Overseas Visits Funded by Council

During 2000/2001 Council funded a visit to Peoples Republic of China by the Mayor Clr. J.F. Walker.

Cl. 31 (1) (c) General Reg. **Activities for Children**

Council is not directly involved in the provision of child care services as the major facilities are operated by community-based organisations with funding. However, Council owns the three (3) buildings which provide a total of 120 child care places thereby subsidising these services by a donation equivalent to rates charges. In addition, there is one (1) privately operated centre.

Council actively participates in Youth Week activities by providing funding to a Council Sub-Committee.

Council also provides an information service for the Regional Family Day Care Programme administered by Juneee Shire Council.

Cl. 31 (1) (d) (i) General Reg. Programmes undertaken to promote Access & Equity Activities

Young Shire Council is committed to developing at least one Social and Community Plan every 5 years to assist Council in ensuring that the needs of its community are addressed wherever possible and to provide or advocate for appropriate and accessible services and facilities for the benefit of its community. The Social and Community Plan will assist Council when formulating its annual management plan.

Council developed its first Social and Community Plan in June 1999 and this plan examines the needs of residents and visitors to the Shire. This Social and Community Plan includes demographic information about the population of the Young Shire in addition to looking at the needs of people with disabilities, people from culturally and linguistically diverse backgrounds, Aboriginal people, children and young people, women, older people and unemployed people.

A copy of the Social and Community Plan is available for viewing at Council's Administration Offices or within the Young Public Library. The Social and Community Plan comprises:

- demographic data which recognises the diversity and unique characteristics of the local community;
- a human needs assessment which has examined the well-being of the people of the area and the unmet needs of the community across a range of priority issues; and
- list of recommended actions that will enable Council, to choose priority initiatives to include in its next management plan.

Key outcomes of the Social and Community Plan include:

- identifying the community needs;
- identify appropriate strategies to respond to those needs;
- identify which services Council should have a role in funding or providing; and
- developing co-operative action between the three spheres of government (local, state and federal), the private sector and the community itself.

Council's full Access and Activity Summary is located on pages 28-47

Cl. 31 (1) (d) General Reg. Statement regarding Category 1 Business Activities and Competitive Neutrality

Under Clause 31 (1) (d) of the Local Government (General) Regulation 1993 Council is required to provide certain statements in relation to its business activities and competitive neutrality matters.

Whilst Council does undertake several business activities, such as water supply and sewerage services, neither of these activities have a sufficient annual turnover for them to be classified as a "Category 1" business in accordance with the definition contained in the competitive neutrality principles.

Accordingly, the following statements are provided:

- Council has no "Category 1" businesses.
- Council has undertaken an analysis of its operations and identified that there are no Category 1 businesses within its operations at this point in time. It is noted that Council's

Water Supply operation has an annual turnover in the order of \$2.25M and this situation shall be monitored in the future.

Council shall be reviewing other elements of its operations to ascertain whether other activities of Council should also be classified as Category 2 Businesses.

- Competitive Neutrality complaints that are submitted to Young Shire Council will be initially treated the same as all other inwards correspondence received by Council. Upon receipt in Council's Administration Offices all correspondence is recorded on Council's Electronic Records Management System and allocated to a specific file. The file is then referred to a responsible officer for attention thereto.

Accordingly, any competitive neutrality complaints received by Council will be placed on a specific file for competitive neutrality complaints and referred to the Public Officer for investigation and report.

Council's general complaints handling procedures are known to the public by general awareness of Council's policies and occasional advertising on Council's page within the local newspaper.

- No competitive neutrality complaints were received by Council during the 2000/2001 financial year.

Cl. 31 (1) (e) General Reg. Year 2000 "Millennium Bug" problem

The management of the Year 2000 issue (Millennium Bug) at Young Shire Council commenced with the education of Council Officers to ensure that they appreciate the scope and impact that the Year 2000 challenge may potentially bring to the operations of Local Government. Council's objective is to plan and provide for a seamless transition from the twentieth century to the twenty-first.

Specifically Council;

- Provided Year 2000 awareness education for Council officers;
- Developed a draft Resumption of Business Plan for its Corporate Services Department;
- Replaced computer equipment that is not Year 2000 compatible;
- Replaced non-compliant software and data processing systems;
- Replaced the existing Local Government Information systems with a compliant system;
- Commissioned an internal audit of Year 2000 fault compliance;
- Sought advice of Year 2000 planning actions from all suppliers of "essential services";
- Sought advice of Year 2000 planning actions from all major suppliers of goods;
- Sought written confirmation of existing Compliance;
- Completed contingency planning for all identified areas of Year 2000 impact.

No significant Year 2000 issues presented at the 01/01/2000, nor have become evident in the period 30/06/2000 to 30/06/2001.

Council Meetings

There were eighteen (18) Council meetings convened during the period 1st July 2000 to 30th June 2001. Councillors' attendance at these meetings were as follows:

Councillors'	01/07/2000 to 30/06/2001
Cr. Gerry Bailey	18 out of 18
Cr. John Jasprizza	15 out of 18
Cr. Marie McCormick	18 out of 18
Cr. Michael Veitch	16 out of 18
Cr. John McGregor	17 out of 18
Cr. Tony Hewson	12 out of 18
Cr. John Walker	17 out of 18
Cr. John Drum	18 out of 18
Cr. Stuart Freudenstein	18 out of 18

In addition, Council operates numerous Committees and Sub-Committees to deal with specific matters and is actively involved through Councillor representation on various local and regional interest groups and committees. For further information regarding Council and Committee Meetings, please contact the General Manager's Secretary on (02) 6382 1688.

All Council and Committee Meetings are open to the public and copies of the Agendas and Committee Minutes are available at Council's Administration Offices and at the Young Public Library.

Freedom of Information

Detailed below is Young Shire Council's Freedom of Information Statutory return for the period 1 July 2000 to 30 June 2001.

NIL RETURNS

		2001	2000
Are all figures in Section A "Nil"?	Yes / No	Yes	Yes
Is the figure for Section C "Nil"?		Yes	Yes
Yes/No		Yes	Yes
Are all figures in Section E "Nil"?	Yes / No	Yes	Yes
Is the figure for Section F "Nil"?			
Yes/No			
Are all figures in Section L "Nil"?	Yes / No	Yes	Yes

If you answer "Yes" for these five questions this is a Nil return.

Is this a "Nil" Return? Yes / No Yes Yes

For "Nil" Returns please completed the following contact details and return only pages 1 and 2 of this questionnaire.

Contact details for queries relating to this Return:

Name: **Garry Inwood**
Telephone Number: **(02) 6382 1688**

SECTION A

Numbers of new FOI requests - Information relating to numbers of new FOI requests received, those processed and those incomplete from the previous period.

	FOI Requests	Personal 2001	Other 2001	Total 2001	Personal 2000	Other 2000	Total 2000
A1	New (including transferred in)	-	-	-	-	-	-
A2	Brought forward	-	-	-	-	-	-
A3	Total to be processed	-	-	-	-	-	-
A4	Completed	-	-	-	-	-	-
A5	Transferred out	-	-	-	-	-	-
A6	Withdrawn	-	-	-	-	-	-
A7	Total Processed	-	-	-	-	-	-
A8	Unfinished (carried forward)	Nil	Nil	Nil	Nil	Nil	Nil

SECTION B

What happened to completed requests?

	Result of FOI Request	Personal 2001	Other 2001	Personal 2000	Other 2000
B1	Granted in full	-	-	-	-
B2	Granted in part	-	-	-	-
B3	Refused	-	-	-	-
B4	Deferred	-	-	-	-
B5*	Completed	Nil	Nil	Nil	Nil

*Note: The figures on line B5 should be the same as the corresponding ones on A4.

SECTION C

Ministerial Certificates - number issued during the period.

	2001	2000	
C1	Ministerial Certificates issued	Nil	Nil

SECTION D

Formal Consultations - number of requests requiring consultations (issued and total number of **FORMAL** consultation(s) for the period.

		Issued 2001	Other 2001	Issued 2000	Total 2000
D1	Number of requests requiring formal consultation	Nil	Nil	Nil	Nil

SECTION E

Amendment of personal records - number of requests for amendments processed during the period.

	Result of Amendment Request	Total 2001	Total 2000
E1	Result of Amendment - agreed	-	-
E2	Result of Amendment - refused	-	-
E3	Total	Nil	Nil

SECTION F

Notation of personal records - number of requests for notation processed during the period.

		Total 2001	Total 2000
F3	Number of requests for notation	Nil	Nil

SECTION G

FOI requests granted in part or refused - number of times each reason cited in relation to completed requests which were granted in part or refused.

	Basis of disallowing or restricting access	Personal 2001	Other 2001	Personal 2000	Other 2000
G1	Section 19 (application incomplete, wrongly directed)	-	-	-	-
G2	Section 22 (deposit not paid)	-	-	-	-
G3	Section 25(1) (a1) (diversion of resources)	-	-	-	-
G4	Section 25(1) (a) (exempt)	-	-	-	-
G5	Section 25(1) (b), (c), (d) (otherwise available)	-	-	-	-
G6	Section 28 (1) (b) (documents not held)	-	-	-	-
G7	Section 24 (2) - deemed refused, over 21 days	-	-	-	-
G8	Section 31 (4) (released to Medical Practitioner)	-	-	-	-
G9	Totals	Nil	Nil	Nil	Nil

SECTION H

Costs and fees of requests processed during the period (i.e. those included in lines A4, A5 and A6). Please **DO NOT** include costs and fees for unfinished requests (i.e. those requests include in line A8).

		Assessed Costs 2001	FOI Fees Received 2001	Assessed Costs 2000	FOI Fees Received 2000
H1	All completed requests	Nil	Nil	Nil	Nil

SECTION I

Discount allowed - number of FOI requests processed during the period where discounts were allowed.

	Type of Discount Allowed	Personal 2001	Other 2001	Personal 2000	Other 2000
I1	Public interest	-	-	-	-
I2	Financial hardship - Pensioner/Child	-	-	-	-
I3	Financial hardship - Non-profit organisation	-	-	-	-
I4	Totals	Nil	Nil	Nil	Nil
I5	Significant correction of personal records	Nil	Nil	Nil	Nil

*Note: Except for item I5, items I1, I2, I3 and I4 refer to requests processed as recorded in A7. For I5, however, show the actual number of requests for correction processed during the period.

SECTION J

Days to process - number of completed requests (A4) by calendar days (elapsed time) taken to process.

	Elapsed Time	Personal 2001	Other 2001	Personal 2000	Other 2000
J1	0 - 21 days	-	-	-	-
J2	22 - 35 days	-	-	-	-
J3	Over 35 days	-	-	-	-
J4	Totals	Nil	Nil	Nil	Nil

SECTION K

Processing time - number of completed requests (A4) by hours taken to process.

	Processing Hours	Personal 2001	Other 2001	Personal 2000	Other 2000
K1	0 - 10 hours	-	-	-	-
K2	11 - 20 hours	-	-	-	-
K3	21 - 40 hours	-	-	-	-
K4	Over 40 hours	-	-	-	-
K5	Totals	Nil	Nil	Nil	Nil

SECTION L

Reviews and Appeals - number finalised during the period.

		2001	2000
L1	Number of Internal Reviews finalised	Nil	Nil
L2	Number of Ombudsman Reviews finalised	Nil	Nil
L3	Number of District Court Appeals finalised	Nil	Nil

Details of Internal Review Results - in relation to internal reviews finalised during the period.

	Bases of Internal Review	Personal		Other		Personal		Other	
		2001 Upheld*	2001 Varied*	2001 Upheld*	2001 Varied*	2000 Upheld*	2000 Varied*	2000 Upheld*	2000 Varied*
L4	Access refused	-	-	-	-	-	-	-	-
L5	Deferred	-	-	-	-	-	-	-	-
L6	Exempt matter	-	-	-	-	-	-	-	-
L7	Unreasonable charges	-	-	-	-	-	-	-	-
L8	Charge unreasonably incurred	-	-	-	-	-	-	-	-
L9	Amendment refused	-	-	-	-	-	-	-	-
L10	Totals	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil

*Note: Relates to whether or not the original agency decision was upheld or varied by the internal review.

Privacy & Personal Information Protection Act - Sect 33(3)

During 2000 / 2001 Council adopted a Privacy Management Plan for the purpose of ensuring that the objects of the PPIP legislation are met in a timely and efficient manner.

To provide for consistent application of this legislation, Council has adopted a privacy Code of Practice for Local Government.

Training has been undertaken by Staff to enable implementation of the PPIP Management Plan and the Legislative requirements of the Act.

Examples of areas where the Policy is applied includes access to Public Registers (e.g. Cemetery Records, Development Applications, Property Ownership & general property enquiries) and Staff Enquiries.

Young Shire Council has not received any external requests for review for the period 01/07/2000 to 30/06/2001.