



YOUNG

SHIRE COUNCIL



ANNUAL REPORT
FOR THE PERIOD
1/7/1999 TO 30/6/2000

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COUNCILLORS OF YOUNG SHIRE

Local Government elections for Councillors are held each four (4) years. September 11, 1999 saw the conduct of the election in Young Shire and as a result the following lists of Councillors are presented. Councillors for the period 1/7/99 to 11/9/99 were;

Cr. Gerry Bailey (Deputy Mayor)	65 Thornhill Street, Young	Ph: (02) 6382 2329
Cr. Ross Gorham	Yass Street, Young	
Cr. Tony Hewson (Mayor)	PO Box 1069, Young	Ph: (02) 6382 3511
Cr. John Jasprizza	57 Lachlan Street, Young	Ph: (02) 6382 1801
Cr. Jan Martin	Donges Rd, Young	
Cr. Marie McCormick	31 Binalong Street, Young	Ph: (02) 6382 1511
Cr. Graham McDonald	Wombat Street, Young	
Cr. John McGregor	24 Back Creek Rd, Young	Ph: (02) 6382 1030
Cr. Michael Veitch	39 Caple Street, Young	Ph: (02) 6382 5463

Councillors from the 1st July to September 11, 1999 who did not seek re-election were;
Cr. Ross Gorham, Cr. Jan Martin & Cr. G McDonald

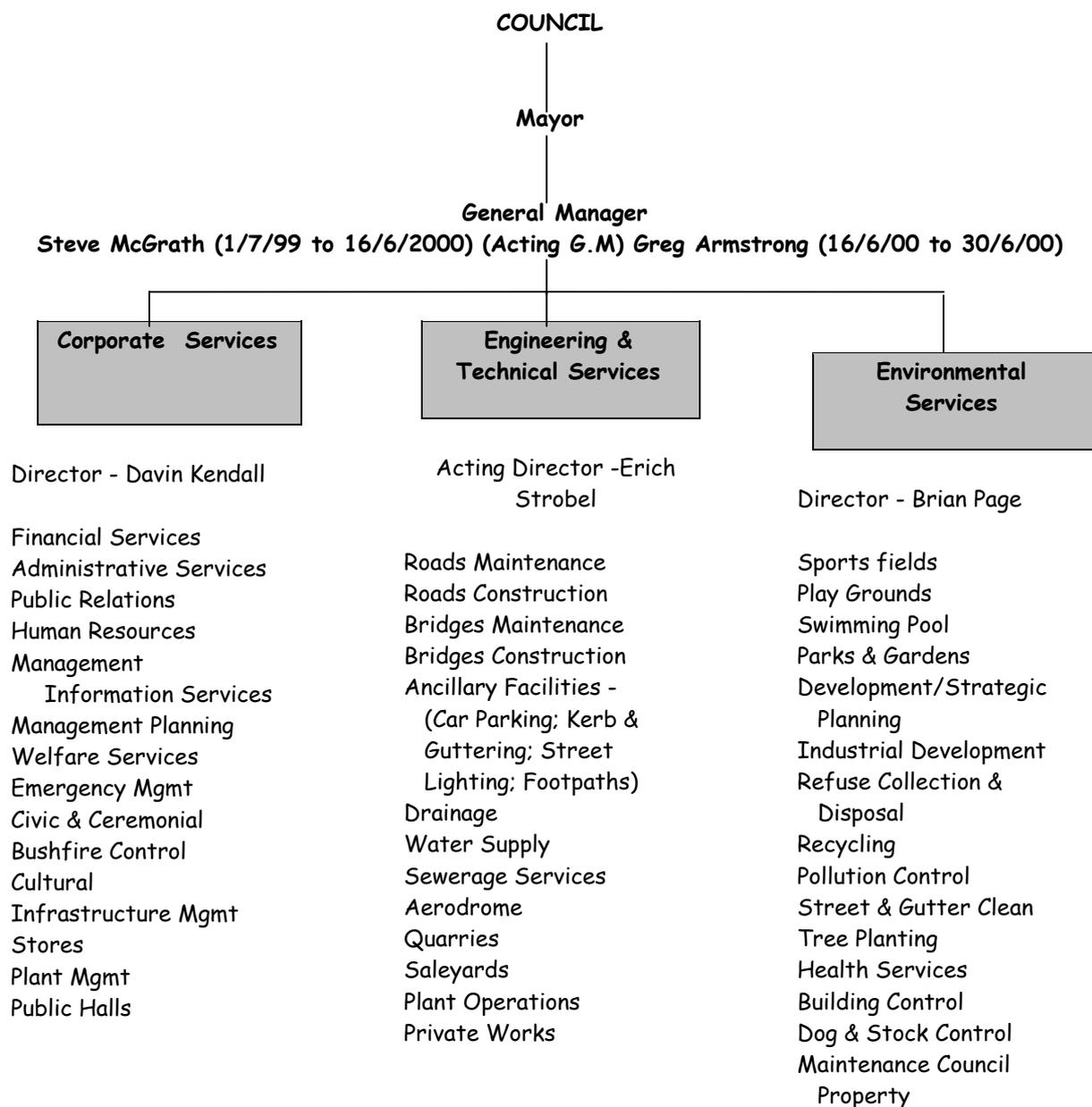
The poll saw an election of nine Councillors for the next four (4) years.

The nine Councillors vote annually at an election for the offices of Mayor and Deputy Mayor in the month of September. Councillor Gerry Bailey was elected Mayor and Councillor John Walker was elected Deputy Mayor for the twelve (12) month term commencing September 1999.

Councillors for the term September 1999 to September 2003 are;

Cr. Gerry Bailey (Mayor)	65 Thornhill Street, Young	Ph: (02) 6382 2329
Cr. John Drum	"Moonbucca", Young	Ph: (02) 6383 2368
Cr. Stuart Freudenstein	"Nindethana", Young	Ph: (02) 6383 4214
Cr. Tony Hewson	PO Box 1069, Young	Ph: (02) 6382 3511
Cr. John Jasprizza	57 Lachlan Street, Young	Ph: (02) 6382 1801
Cr. Marie McCormick	31 Binalong Street, Young	Ph: (02) 6382 1511
Cr. John McGregor	24 Back Creek Rd, Young	Ph: (02) 6382 1030
Cr. John Walker (Deputy Mayor)	25 Elizabeth Street, Young	Ph: (02) 6382 1948
Cr. Michael Veitch	39 Caple Street, Young	Ph: (02) 6382 5463

ORGANISATIONAL CHART



CORPORATE SERVICES DIVISION

The aim of this Division is to supply Council and the public with high quality administrative, financial and general support services.

Council Finances

Council funds are obtained from four basic areas: Government Grants and Subsidies, Loan Funds, Rates, Fees and Charges

Government Grants and Subsidies:

A large proportion of Council's funds are derived from government grants and subsidies for such important works as roads, bridges, bush fire prevention, libraries and aerodrome. Some \$5.75M in the financial year 1999/00 was received by Council in the form of General Purpose grants and subsidies and contributions.

Cut-back in these funds from government sources is immediately felt by the whole community, particularly in such a vital area as roads and bridges maintenance and reconstruction.

Loan Funds:

Following correspondence from Future Assets Services Pty Ltd., a finance company dealing in Local Government loan restructure, and the analysis of council's commitments, a recommendation was made to council to restructure Young Shire Councils' loans.

The objectives in relation to restructuring Young Shire Council's existing loan portfolio are

- 1.1 to eliminate future interest rate risk
- 1.2 to fully amortise the loans
- 1.3 to take advantage of lower interest rates
- 1.4 lower the Net Present Value cost to repay the loans

Council's loans in the past were obtained mostly for a term of 16 years , fixed for 10 years. Future Assets Services proposed refinancing the current loans with a longer term of 15 to 20 years and fully amortise the loans. **Essentially the annual debt service cost reduces due to prolonging the term of the loans, freeing up cashflow . Future assets indicate that hence the need for future borrowing is reduced.**

Future Assets advised to refinance the above loans over a term of 17 years amortising fully over the term . Future Assets propose that refinancing the above loans will create a **positive net annual cashflow saving of \$ 227,047 (General) , \$ 15,335 (Water) , \$ 16,656 (Sewer)** and would reduce the need for future annual borrowing.

Rates: Rates are levied on the value of land as determined by the Valuer General's Department. In addition domestic waste management, sewerage and water charges are levied to cover the cost of supplying these services.

Rates for 1999/2000 were set by Council as follows:

Objective: To effectively plan and manage the use of Council's financial and human resources to achieve Council's corporate objectives.

Action	Outcome
Review alternative revenue options	Achieved and ongoing
Ensure that restricted investments are adequate to minimise the need for loan funds	Achieved and ongoing
Enhance Council's Risk Management practices	Achieved and ongoing
Review Council's Human Resource Plan, which includes Staff and Councillors	Ongoing
Installation of computer network facilities and new financial systems software	Achieved and ongoing upgrades as required..
Improvement of Council's Annual Report and Weekly Council News	Achieved and ongoing.

PROGRAM AREA: COMMUNITY SERVICES

Objective: To provide public and cultural amenities, and welfare services, in order that the social needs of the Community may be met and improved as the Council area grows.

Action	Outcome
Support Senior Citizens Week activities	Achieved
Focus on Regional Tourism to achieve an increased market share.	Achieved and ongoing
Tourism strategy and Business plan	Completed
Provision of improved library facilities	Not achieved due to Budget constraints
Relocate the Young Central Library centralising to Council's administrative headquarters	Not achieved due to Budget constraints
Development of a social/community plan for the Shire	Achieved

PROGRAM AREA: ASSET MANAGEMENT

Objective: To plan, manage and improve Council's assets so as to ensure that they are utilised to their optimum level.

Action	Outcome
Complete Council's Asset Register	Achieved and ongoing
Develop and maintain a five (5) year program for new capital works and maintenance of existing assets	Achieved and ongoing
Need to identify funding strategies to improve the standard of Council assets	Ongoing

FINANCIAL STATEMENT

The following pages summarise the financial performance of Young Shire Council as at the 30th June 2000. The complete "Statement of Accounts" can be perused at Council's offices during normal business hours.

**Young Shire Council
OPERATING STATEMENT
for the year ended 30 June 2000**

	Original Budget \$'000	Actual 2000 \$'000	Actual 1999 \$'000
OPERATING REVENUES			
Rates & Annual Charges	6515	5718	5527
User Charges & Fees	1847	1574	1371
Interest	399	272	196
Grants & Contributions - Operating	6338	5357	4053
Other	2913	1593	2318
TOTAL OPERATING REVENUES	18012	14417	13465
OPERATING EXPENSES			
Employee Costs	2469	2627	2678
Materials and Contracts	6336	7806	7345
Interest Charges	446	443	414
Depreciation and Amortisation	5945	5949	5837
Other Operating Expenses	2873	1216	1309
TOTAL OPERATING EXPENSES	18069	18041	17,583
OPERATING RESULTS BEFORE CAPITAL AMOUNTS	(57)	(3624)	(4118)
Grants & contributions - Capital	0	0	203
Net gain/(loss) on disposal of assets	0	235	0
	0	235	203
CHANGE IN NET ASSETS BEFORE ABNORMAL ITEMS	(57)	(3,389)	(3,915)
Abnormal Items	0	0	0
CHANGE IN NET ASSETS BEFORE EXTRAORDINARY ITEMS	(57)	(3,389)	(3,915)
Extraordinary Items			
CHANGE IN NETT ASSEST BEFORE MINORITY INTERESTS	(57)	(3389)	(3915)
Share attributable to Minority Interests	0	0	0
CHANGE IN NET ASSETS RESULTING FROM OPERATIONS	(57)	(3,389)	(3,915)

Young Shire Council

STATEMENT OF FINANCIAL POSITION
as at 30 June 2000

	Notes	Actual 2000 \$'000	Actual 1999 \$'000
CURRENT ASSETS			
Cash on Hand and at Bank	6	2	425
Investments	6	4656	3607
Receivables	7	2152	1656
Inventories	8	249	305
Other	8	82	274
TOTAL CURRENT ASSETS		7141	6267
CURRENT LIABILITIES			
Bank Overdraft	11	24	0
Creditors	10	1355	1027
Borrowings	10	169	437
Provisions	10	513	519
TOTAL CURRENT LIABILITIES		2061	1983
NET CURRENT ASSETS		5080	4284
NON-CURRENT ASSETS			
Investments	6	0	0
Receivables	7	0	0
Inventories	8	0	0
Property, Plant and Equipment	9	85785	89,488
Other	8	0	0
TOTAL NON-CURRENT ASSETS		85785	89488
NON-CURRENT LIABILITIES			
Creditors	10	0	0
Borrowings	10	5615	5163
Provisions	10	748	718
TOTAL NON-CURRENT LIABILITIES		6363	5881
NET ASSETS		84502	87891
EQUITY			
Accumulated Surplus/Deficit		84502	87891
Asset Revaluation Reserve		0	0
TOTAL EQUITY		84502	87891

Young Shire Council
STATEMENT OF CASH FLOWS
for the year ended 30 June 2000

	Notes	Actual 2000 \$'000	Actual 1999 \$'000
CASH FLOWS FROM OPERATING ACTIVITIES			
<u>Receipts:</u>			
Receipts from rates & annual charges		5756	5577
Receipts from user charges & fees		1574	1264
Interest received		272	196
Grants and Contributions		5356	4122
Other operating receipts		975	315
<u>Payments:</u>			
Payments to employees		42	(4125)
Payments for materials & contracts		(10329)	(3616)
Payments of interest		(443)	(304)
Other payments		(775)	(1364)
Net cash provided by (or used in) operating activities	11(b)	2428	2058
CASH FLOWS FROM INVESTING ACTIVITIES			
<u>Receipts:</u>			
Proceeds from sale of investments		(1)	0
Proceeds from sale of real estate assets		0	5
Proceeds from sale of assets		568	476
Other Proceeds			
<u>Payments:</u>			
Purchase of investments			
Purchase of assets		(2579)	(2156)
Other payments			
Net cash provided by (or used in) investing activities		(2012)	(1675)
CASH FLOWS FROM FINANCING ACTIVITIES			
Proceeds from loans		5784	973
Proceeds from advances			
Reduction of loan liabilities			
Reduction of liabilities for advances		(5600)	(432)
Reduction of Finance lease liabilities			
Reduction of deferred payment liabilities			
Net cash provided by (or used in) financing activities		184	541
Net increase/(decrease) in cash held		600	524
Cash at beginning of reporting period	11(a)	4032	3108
Cash at end of reporting period	11(a)	4632	4032

**Young Shire Council
STATEMENT OF PERFORMANCE MEASUREMENT
for the year ended 30 June 2000**

	<u>Amounts</u>	<u>Indicators</u>	Current Year	Current Year -1	Current Year -2	Current Year -3
1. CURRENT RATIO						
Factors						
<u>Current Assets - Restricted Assets</u>	<u>\$ 7,141</u>	Ratio	3.46	3.30	3.19	3.46
Current Liabilities	\$ 2,061					
2. UNRESTRICTED CURRENT RATIO						
Factors						
<u>Current Assets-External Restrictions*</u>	<u>\$ 4,880</u>	Ratio	1.85	1.12	-	-
Current Liabilities-Specific Purpose Liabilities**	\$ 2,059					
3. DEBT SERVICE RATIO						
Factors						
<u>Net Debt Service Cost</u>	<u>\$ 792</u>	Ratio	7%	9%	9%	8%
Operating Revenue	\$ 11,190					
4. RATE COVERAGE RATIO						
Factors						
<u>Rate & Annual Charges</u>	<u>\$ 5,618</u>	Ratio	38%	48%	45%	39%
Total Revenues	\$ 14,652					
5. OUTSTANDING RATES						
Factors						
<u>Rates & Annual Charges Outstanding</u>	<u>\$ 209</u>	Ratio	3%	4%	5%	5%
Rates & Annual Charges Collectable	\$ 6,100					

* All External Restrictions used in the calculation of the Unrestricted Current Ratio includes all current external restrictions (revenues and liabilities) in Note 6 Detail

** Specific Purpose Liabilities used in the calculation of the Unrestricted Current Ratio includes only those current liabilities which involve a specific purpose (Refer to Note 10(b))

Notes to the Financial Statements

Note 2(A)

FUNCTIONS / ACTIVITIES

Revenues, expenses and assets have been directly attributed to the following functions/activities.
Details of those functions/activities are provided.

FUNCTIONS	REVENUES			EXPENSES			OPERATING RESULTS			GRANTS INCLUDED IN REVENUES		TOTAL ASSETS HELD (CURRENT & NON-CURRENT)	
	Original Budget 2000 \$'000	Actual 2000 \$'000	Actual 1999 \$'000	Original Budget 2000 \$'000	Actual 2000 \$'000	Actual 1999 \$'000	Original Budget 2000 \$'000	Actual 2000 \$'000	Actual 1999 \$'000	2000 \$'000	1999 \$'000	2000 \$'000	1999 \$'000
Administration	10,115	6,874		4,407	9,684	3	5,708	(2,809)	(2)			4,114	4,666
Public Order & Safety	409	57		382	306		27	(249)				27	1,159
Health	16	37		278	247		(262)	(211)					29
Community Services & Education	13	21		115	145		(101)	(124)		169		2,933	1,792
Housing & Community Amenities	738	841	1	1,302	590	1	(564)	251				14,894	8,699
Water Supplies	3,531	1961	2	3,525	1,505	2	6	456	(1)	57		6,963	6,965
Sewerage Services	1,942	799	1	1,922	356		20	443		13		4,592	5,359
Recreation & Culture	68	284		952	594	1	(885)	(310)	(1)	91		85	3,833
Fuel & Energy Mining, Manufacturing & Construction	53	73		82	536		(29)	20					0
Transport & Communication	4329	3104	2	8,171	4,336	8	(3,842)	(1,231)	(6)	2,614		59,318	61,142
Economic Affairs	309	366		357	226		(48)	140					2,072
TOTALS - FUNCTIONS	21,523	14,417	6	21,493	18,042	15	(30)	(3,624)	(10)	2,944	0	92,926	95,755
GENERAL PURPOSE REVENUES		235	6					235	6	2,130			0
TOTALS	21,523	14,652	12	21,493	18,042	15	(30)	(3,389)	(4)	5,074	0	92,926	95,755

SOUTH-WEST REGIONAL LIBRARY SERVICE



Library Staff: Judy Hesketh, Suzanne Stadtmiller, Janice Ottey, Sue Gibson & Caroline Bone

SOUTH-WEST REGIONAL LIBRARY SERVICE

The Central Library at Young recorded a total of 40,315 visitors for the year 1999/2000, an average of 135 visitors per open day. Membership at this branch has increased to 3,807, which includes 51 residents of neighbouring shires. 39 temporary borrowers registered during the year. The Central Library is responsible for the purchase, processing and circulation of stock between Branch Libraries at Boorowa and Harden and the deposit station at Rye Park.

The public access Internet is a popular resource and continues to attract users for both research and communication. Bookings totaled 2,622.5 hours of actual use throughout the year. During the fruit picking months the service is appreciated by seasonal workers able to use the e-mail facilities to contact family and friends. Seniors' Online Day and Women's Online Day in September and October encouraged new users to gain some knowledge of this useful resource with guidance from Library staff.

Displays to highlight nominated topics provide an opportunity for the Library to promote and publicise its collection and various events to the community. These included Local Government Week, National Homeless Persons' Week, Poetry Day, Nutrition Week, Children's Week, Australia Day, Seniors' Week, Youth Week, National Science and Heritage Week, Artstart '99, Diabetes Week, Young Girl Guides and Young Annual Show.

In July a permanent display entitled "Wildlife of Ancient Young" was mounted in the Library. Featuring casts of fossils by local identity Mr Mike Durrant, this exhibit provides special local interest for visitors.

Children's Book Week was celebrated with a colouring competition drawing 474 entries, providing an attractive display for the Children's Library. The theme for Book Week was "Weave the Book Web", a spider's web was created and large plastic spiders crawled throughout the display of books.

In November the computer system upgrade to "Libero" was completed and compliant to the year 2000. Funding obtained in the 1998/1999 round of Library Development Grants financed installation and training. Data conversion was successful, both Branch Libraries are now on-line and problems

experienced with remote branch transfer of information have been eliminated. Council staff largely completed the technical aspects of the installation, with software developer Insight Informatics providing the "Libero" software installation and data conversion.

A Housebound Reader Service was launched in December to provide housebound residents access to the Library's collection via fortnightly deliveries made by volunteers from Young Branch of the Country Women's Association.

Under the "Access for All" initiative, an Archives Resources Kit containing microfilm and microfiche copies of early records, a CD-Rom of the major guide to the State Archives, indexes and explanatory material has been provided by the State Records Office. This Library is one of 39 community access points chosen to enable residential and rural citizens means to research the core of the State Archives.

Library opening hours and contact numbers are:

Boorowa	Mon, Wed, Fri. Sat	3.00 pm - 5.00 pm 10.00 am - 12.00 noon
Telephone:	02 6385 3303	
Harden	Mon - Thu Fri	1.30 pm - 5.00 pm 10.30 am - 12.30 pm 1.30 pm - 5.00 pm
Telephone:	02 6386 4154	
Young	Mon - Fri Sat	10.00 am - 5.00 pm 9.30 am - 12.00 noon
Telephone:	02 6382 1886	

Janice Ottey
Library Assistant

YOUNG VISITORS CENTRE REPORT

During 1999/2000 the Young Visitor Information Center gained accreditation to the Council of Tourist Associations. Accreditation to this prestigious association entitles the center to use the "i" signage which has been put in place.

The 50st Cherry Festival was very successful with visitor numbers into the center the best since 1996.

Excellent publicity was gained for Young over the last twelve months including a write up in GOURMET TRAVELLER, (NRMA MAGAZINE) OPEN ROAD, GOOD TASTE, CANBERRA TIMES, SUN HERALD, and THE LAND and other media coverage such as radio and television interviews including Channel 7's MORNING SHIFT - four minutes of advertising in the capital cities of Australia - it would cost over \$20,000 to buy the equivalent advertising space.

The TOURISM STRATEGY and BUSINESS PLAN were completed for Young.

Further investigation regarding possible agri-business tours to Young is continuing. An agri-business seminar was held at Cherrywood which provided ideal information for Tidy Town submission.

The Membership/Supporter Scheme for the Visitors Center has seen more than 60 businesses join creating a revenue base of over \$5,000.

Grants were received as follows; \$3,000 for Hilltops Harvest of the Festival 2000, \$15,000 from Tourism NSW for the National Cherry Festival 2000 and \$1,500 from State and Regional Development for promoting/marketing this years Hilltops Harvest of the Festival 2000 in the Canberra region.

YVIC assisted with Australia Day 2000 and is associated with the Olympic Torch Relay and attended Capital Country Tourism, Olympic Highway, Hilltops Flavors of the Harvest Festival, Young Show, NSW Food & wine Network and Hilltops Vineyards Association meetings.

YVIC attended the Sydney Garden Festival at Rosehill, A Taste of Canberra and Focus on Business in Canberra, Feast of Sydney at Darling Harbour, Tourism Managers Forum in Sydney, Courier & Kemeny Food and Wine at Randwick and the Australian Flora Festival at Gosford.

A new event "YOUNG.....ON A PLATTER!" was initiated in April 2000. This was most successful attracting an estimated 4,000 people from the surrounding area on the day. Media reports appeared in the Sydney Morning Herald and Canberra Times amongst others.

The annual Gourmet Dinner food and wine promotion sponsored by Burrangong Meat Processors was held at Town Hall with over 140 people in attendance. Guest Chef Michael Manners worked with local chefs to create an excellent fare served with local wines. YVIC staff was delighted that High School Students assisted on the night.

Young district information kits are given out on a daily basis to coach companies, travel agents, community groups and general enquiries.

Annie Bassingthwaighte
Tourism Manager

ENVIRONMENTAL SERVICES DIVISION

This Division's role is to ensure that Young Shire's environment, both natural and built, is adequately protected and enhanced by appropriate policies, procedures and where necessary, regulation and control. This focuses on the key areas of:

- Animal Control
- Building Control
- Environmental issues
- Health Services
- Maintenance of Council property
- Pollution control
- Recreation/Parks and Gardens
- Recycling
- Refuse collection and disposal
- Regulatory functions
- Town Planning.

Some of the general aims of this department, and Council as a whole, are:

- to protect and enhance the environment through appropriate monitoring and reporting mechanisms;
- to provide services capable of meeting the community's needs in relation to health and quality lifestyle by implementing the various Acts, Ordinances and Policies of Council;
- to maintain and improve existing recreation and leisure facilities to appropriate standards of Council, and expand facilities to cater for the future needs of the community.

ANIMAL CONTROL

Annual Dog Registrations

For the year 1999/2000 Council had 1080 dogs registered which represents a decrease of 600 from the previous year. Two (2) reasons for this decrease include a large number of pet owners have taken up lifetime registrations for their pets, and under the Companion Animals Act, farmers working dogs are now exempt from registration.

Residents are advised that Council's Annual Registrations system will only be in operation for another two (2) years. After this period all dogs will need to be permanently identified with a microchip and be registered for life.

Two hundred and eighteen (218) dogs were impounded during the twelve (12) month period: eighty three (83) were released, one hundred and thirty (130) were destroyed and five (5) were sold. A total of seven (7) infringement notices were issued.

Companion Animals Act

The Companion Animals Act took force on 1st July 1999, which required all dogs and cats to be micro-chipped and registered for life. A large number of dogs have been registered using this system, and residents are reminded that even if their pet has been micro-chipped it still needs to be registered through their Council. **Micro-chipping does not automatically mean your pet is registered.**

BUILDING CONTROL

It was pleasing to see that the 1999/2000 year proved to be yet again a successful one, which saw an increase in the number of applications for new dwellings and commercial type development. An indication of business confidence can be gauged by the expansion and development of the following local businesses - Chalkers Crossing Winery, Thompson's Rural Supplies, Colonial Motel, Young S & C Club, and the Greyhound Breeding and Training Complex at Murringo.

Comparative figures for the 1998/99 and 1999/2000 financial year periods are shown below:

Type of Building	July 1998 to June 1999		July 1999 to June 2000	
	No.	Value	No.	Value
New Dwellings	34	\$ 3,645,787	39	\$ 4,408,776
Residential Flats	2	\$ 120,000	3	\$ 159,000
Sheds, Carports etc	81	\$ 688,535	77	\$ 1,181,699
Swimming Pools	9	\$ 84,428	7	\$ 84,350
Commercial Premises	18	\$ 7,198,983	42	\$ 2,206,700
Additions/Alterations Dwelling	45	\$ 5,656,041	53	\$ 832,310
Public buildings	7	\$ 6,614,000	2	\$ 1,237,380
TOTAL	196	\$ 24,007,774	223	\$ 10,110,215

ENVIRONMENTAL ISSUES

The Environmental Services Department continues its role of protection of the environment, both natural and built. Council operates through its Environmental Initiatives Committee, which provides representation for Young Community Landcare Groups, and Department of Land and Water Conservation.

During the period Council engaged Sinclair Knight Merz to develop a Stormwater Management Plan for Young. The plan although not yet completed, is well underway and is expected to be available in draft form in the new year.

Considerable work has been completed on a roadside vegetation survey with the assistance of local volunteers. Eight hundred and thirty (830) kilometres of roadsides were surveyed. The information gathered was used to develop a species list and a map of roadside conservation values for Young Shire which is part of the Young Shire Vegetation Management Strategy and Action Plan and Superb Parrot Habitat Plan.

Young Community Landcare Group has passed various milestones in their efforts to upgrade Upper Burrangong Creek and is currently focusing on erosion problems up stream from Golden Point.

The Murringo Landcare Group is progressing well with the remediation of "Paradise" Quarry.

The Upper Burrangong Catchment plan has seen the first draft produced and is presently undergoing some re-drafting for final presentation.

Council has used grant money to hire a consultant to prepare a management plan to address the issue of new and existing on-site waste treatment systems. The registration of all on-site waste treatment systems continues, as required by state legislation.

HEALTH SERVICES

Council's Food Inspector continues to work through food premises in the Shire, assessing compliance in both the physical construction and fit-out of the shops as well as the food handling techniques of the operators. Work continues with food premises up-grading.

New skin penetration guidelines developed by NSW Health have been introduced to hairdressers, barbers, beauty parlour operators, tattooist, acupuncturists etc, requiring installation of additional equipment. Inspections for compliance continues on a regular basis.

Regular sampling of public and private water supplies has been undertaken and action taken as required.

MAINTENANCE OF COUNCIL PROPERTY

This year saw the long awaited and much needed upgraded to the amenities area at the Young Swimming Pool. The upgrade cost \$ 96,000, took approximately six (6) weeks to complete and was finished soon after the opening of the swimming pool in October 1999.

Minor alterations were also carried out at the Cherry Capital Centre, to enable an additional tenant to be established in the complex, which means all the downstairs floor space is now fully occupied.

POLLUTION CONTROL

New roles and responsibilities have been given to Council as the "appropriate regulatory authority" by the creation of the Protection of the Environment Operations Act 1997 (POEO Act), which commenced on 1st July 1999.

This has seen a number of Environment Protection Authority pollution control licences surrendered by local businesses, which means Council becomes the authority which regulates and investigates where necessary the environmental performance of the business. With this come greater prosecution powers and the ability to issue numerous penalty notices and fines.

Litter

Council's Ranger has been carrying out regular patrols. New littering laws have been introduced with fines ranging from \$60 to \$375, and which may be imposed on offenders.

Residents are reminded household rubbish is not to be deposited in litter bins in the streets and parks around town.

RECREATION/PARKS AND GARDENS

RECYCLING

Council continues to support Lambing Flat Enterprises (LFE) to recycle waste generated in Young.

Funding of \$95,000 secured last year for equipment for use in the new Materials Recycling Facility (MRF), has been spent and the machinery is fully utilised. This equipment together with a large paper press provided by Visy Recycling has produced a 50.6% increase in recycled product output.

Comparative figures for the 1998/99 and 1999/2000 financial year periods are shown below:

Recycled material	July 1998 to June 1999	July 1999 to June 2000
Cardboard	981.000 tonnes	1618.000 tonnes
Aluminium cans	2.573 tonnes	2.702 tonnes
Glass	214.400 tonnes	212.200 tonnes
HDPE	7.826 tonnes	6.233 tonnes
PET	24.404 tonnes	13.994 tonnes
TOTAL	1230.203 tonnes	1853.129 tonnes

REFUSE COLLECTION AND DISPOSAL

drumMuster

Young Shire Council during the past year, became a participating member of the *drumMuster* Program, through which Chemical users are able to return clean and empty chemical containers bearing the *drumMuster* logo, for collection and eventual recycling. Inspections are by appointment only, and drums are accepted at the drum compound at the Victoria Street Landfill site. For further information please contact Council's Environmental Services Department. Since the start of the *drumMuster* program Council has had in excess of 5000 drums collected at its compound.

Landfill issues

Licence applications have been issued by the Environmental Protection Agency for Landfill sites at Victoria Street and Red Hill Road. Victoria Street has been expanded in capacity to receive putrecrisible waste for the next three (3) to five (5) years. A new pit and compound was provided at Bribbaree and new local management systems have worked well. A similar system is being investigated for implementation at Bendick Murrell. Milvale, Tubbul, Koorawatha, Murringo and Monteagle continue as before.

The South West Regional Waste Group has reached the stage where the next step is to prepare an Environmental Impact study relating to the use of Bald Hill Quarry at Jugiong for a landfill site to serve seven (7) adjoining Council's including Young.

Council's contractor J G and D G Harris continues to provide a twice weekly garbage service.

REGULATORY FUNCTIONS

Swimming Pool Fences

Residents are reminded of their obligations under the Swimming Pool Act to ensure their pool is enclosed with an approved fence and a resuscitation sign is visible. Council's Ranger carries out random inspections to ensure compliance.

Parking Patrols

During the later half of this period, Young Shire Council in conjunction with Cowra Shire Council, commenced steps to permit designated Council staff to police parking in each Shire, on a reciprocal basis. This involved obtaining the permission of the NSW Police Force, attendance at appropriate training courses by staff and obtaining the necessary accreditation. Residents are reminded to observe parking signs in the central business area as regular parking patrols will be carried out to police these restrictions.

Display of Goods or Advertising on Footpaths

Business operators are advised that Council has a policy relating to the practice of placing goods and advertising signs on the footpath. **Applications must be made to Council prior to any goods or signs being placed on the footpath and certain restrictions apply.** Details are available from Council's Environmental Services Department.

TOWN PLANNING

The past year has once again proved to be a busy year in the field of planning, not only in terms of applications received and assessed, but also in terms of changes to the legislation governing these functions. In 1998 the State Government carried out extensive reforms to the building and development approval process, which aimed to make development simpler and faster by introducing the competition principle into the approval process, through private certification. Staff have been working with these reforms since that time, and despite a few teething problems are now running as smoothly as can be expected. The second stage of these reforms were finalised during the 1999/2000 period, with the formulation, adoption and implementation of Council's policy on exempt and complying development (October 1999). Young Shire Council was one of the first Council's in NSW to introduce this concept, and went further than the proposed state policy, in exempting a greater number of developments. This policy compliments the

changes made the previous year, and aims at fast tracking many simple types of development, provided they meet predetermined standards.

Development and subdivision applications

Council received two hundred and fifty-eight (258) development applications during the year, with an estimated value of just under \$ 10 million. On the whole, the number of applications has increased quite dramatically in terms of the number of applications received, although the overall value of the projects has decreased. The predominant types of applications lodged with Council were for the erection of sheds and carports, additions to dwellings and the erection of new dwellings.

The number of subdivision applications was substantially higher than previous years. In total some thirty-five (35) applications were received, and involved the creation of some one hundred and six (106) allotments, including a couple of residential subdivisions, several rural-residential subdivisions and a number of boundary adjustments between existing allotments.

Land transfers

Council during the year issued 450 zoning certificates, which represented a significant increase on previous years, and registered 351 land transfers which was slightly down, but which still reflected a great interest in the district.

PERFORMANCE OF PROGRAM AREAS AGAINST MANAGEMENT PLAN

In Young Shire Council's 1999/2000 Management Plan, the following program areas were identified, which established objectives, intended actions, time frames and targets. This sections serves to identify the outcomes of the various actions.

PROGRAM AREA: RECREATION

Objective: To maintain and improve existing recreation and leisure facilities to appropriate standards of Council, and expand facilities to cater for the future needs of the community.

Issues:

- To maintain and enhance safe playground equipment in Council's parks.
- Maintenance and enhancement of active and passive recreation areas.
- Provision of support to the Community Sports Council and individual sporting bodies.
- Consideration of risk management.

Actions:

Action	Outcome
Examination of playground equipment on a regular basis for defects.	Achieved and ongoing
Examine the rationalisation of the location, number and type of parks.	Existing facilities identified - ongoing
Review the Management and Maintenance plan for all recreation areas within the Shire.	Achieved and on-going
Provision of funds for the maintenance and improvement of all recreation areas.	Achieved within budget constraints
Preparation of an enhancement plan for the Young Swimming Complex.	Amenities at swimming pool upgraded.

PROGRAM AREA:

ENVIRONMENT

Objective: To protect, conserve and enhance the Environment.

Issues:

- Review and update State of the Environment Report.
- State Government Waste Management Guidelines require waste management guidelines to be followed.
- Collection and recycling of domestic and business refuse to reduce the waste stream.
- Improve the management and operation of landfill waste disposal sites.
- Review of the need for village landfill sites.
- Suitability of Local Environment Plans to 2000 conditions.
- Regulatory control of local policies and State Government Acts, Regulations and policies.
- Need to monitor water quality in creek system within Shire.

Actions:

Action	Outcome
Improve opportunities to increase collection and disposal of recyclable waste.	EPA funding full utilised and all machinery installed at the MRF. Coupled with the cardboard press provided by Visy Recycling the building is almost fully equipped.
Consult with other authorities to ensure a coordinated approach to waste management.	Achieved - Consultation continuing with surrounding Council's on the possibility of establishing a regional waste disposal site.
Review the Young Shire Council Waste Management Operations.	Achieved and ongoing - Compliance with conditions of licence for landfill sites, and review of rural waste disposal services commenced.
Review the Young Shire Council Urban and Rural Local Environment Plans.	Continuing but not completed.
Continue the monitoring of water quality in streams within the Shire.	Ongoing - monitoring on a monthly basis. Preparation of Upper Burrangong Creek Catchment Management Plan continuing.
Review Council's Section 94 Contribution	Not completed.

Action	Outcome
Plan.	

PROGRAM AREA: REGULATORY SERVICES

Objective: To provide services capable of meeting the Community's needs in relation to health and quality lifestyle by implementing the various Acts, Ordinances and Policies of Council.

Issues:

- Need for adequate surveillance of all food premises in the Shire.
- Need to investigate and prevent nuisances.
- Need to monitor public water supply.
- To assist and advise the community, developers and trades persons in the understanding of their rights and responsibilities in relation to matters under regulatory control.
- Number of dogs not registered is not known.
- Education of the Community as to their responsibilities regarding animal control.
- Office accommodation.
- Maintenance of Council buildings and provision of essential public services.

Actions:

Action	Outcome
Carry out routine inspection of food premises, hairdressers, beauty salons, skin penetration establishments and air handling systems in the Shire.	Inspections of all regulated premises ongoing.
Develop policy and procedures to address complaints and nuisances within the Shire.	Achieved through implementation of new computer system.
Review procedures and principles for the operation of Integrated Assessment.	Policy on Exempt and Complying development completed.
Review procedures for the installation and maintenance of septic tank systems.	On-going - Consultant engaged to prepare septic tank policy - partially completed.
Review Council's procedures for registration, impounding, issuing infringement notices and follow up procedures.	Commenced and ongoing.
Ensure that all dogs that should be registered in the Shire are registered.	Renewal notices issued - approximately 1100 dogs registered under the annual scheme and 100 dogs under the lifetime scheme.
Undergo a publicity campaign to highlight the responsibilities of owners for stock and companion animals.	Commenced and ongoing
Campaign to highlight the problems associated with littering and illegal dumping of rubbish.	Commenced and ongoing.
Investigate funding alternatives to implement improvement of office accommodation facilities.	No alternative source of funding identified.
Develop an operating & maintenance program for all Council buildings.	Commenced and ongoing.
Provision of funding for maintenance of Council buildings.	Funded within budget constraints.

ACCESS AND EQUITY ACTIVITY SUMMARY

ACCESS AND EQUITY ACTIVITIES

Young Shire Council is committed to developing at least one social and community plan every (5) five years, to assist Council to take into account the needs of it's community and provide or advocate for appropriate and accessible services and facilities for the benefit of it's community. Council will then consider the findings of this social plan when formulating its annual management plan.

Council developed it's first social and community plan, known as the Young Shire Council Social and Community Plan, in 1999, and which examines the needs of residents and visitors to the local government area. This social plan includes demographic information about the population of the area, in addition to looking at the needs of people with disabilities, people from culturally and linguistically diverse backgrounds, Aboriginal and Torres Strait Islander people, children and young people, men and women and older people.

A copy of the Social and Community Plan, and/or the executive summery is available for viewing at the Town Hall, as well as the library. Copies of the Social and Community Plan can be purchased for \$ 25.00, whilst copies of the executive summary are free.

A summary of Council's proposed activities and initiatives in relation to access and equity activities to assist identified groups within the community to be undertaken in the last twelve (12) months was outlined in Council's last management plan relating to the 1999/2000 financial year. An access and equity activity if defined as one which assists Council to:

- ❖ promote fairness in the distribution of resources, particularly for this most in need,
- ❖ recognise and promote people's rights and improve the accountability of decision makers,
- ❖ ensure that people have fairer access to the economic resources and services essential to meeting their basic needs and improving their quality of life,
- ❖ give people better opportunities for genuine participation and consultation about decisions affecting their lives.

A summary of Council's achievements in relation to access and equity within the last twelve (12) months against these proposals is provided below. Please note that the page number refers to the section in this annual report, where more detailed information can be found listing Council's access and equity objectives, the performance target for each of it's identified strategies, the extent to which the performance target has been reached together with a statement of the reasons for any difference.

A summary of Council's achievements in relation to access and equity activities are as follows:

Children (0 - 11 years of age)

Planned activity	See following pages for more information	Activity initiated after being identified in social and community plan	Status as of 30 June 2000
Liaise with the Department of Community Services to ascertain if there is a real need for additional childcare		Yes	Partially achieved
Liaise with the Department of Sport and Recreation and other interest groups to identify specific areas of need in relation to recreational activities		Yes	Partially achieved
Liaise with Department of Community Services to establish need for additional support services for parents		Yes	Partially achieved
Liaise with Department of Health and Department of Community Services to increase awareness of existing services		Yes	Fully achieved

Young people (aged between 12 and 25)

Planned activity	See following pages for more information	Activity initiated after being identified in social and community plan	Status as of 30 June 2000
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<p>Consult with local employment agencies to determine what role Council can play in this area to increase employment opportunities</p>		<p>Yes</p>	<p>Partially achieved</p>
<p>Liaise with Department of Sport and Recreation and other interest groups to identify specific areas of need in relation to recreational activities</p>		<p>Yes</p>	<p>Partially achieved</p>
<p>Include young people in all aspects of Council's planning functions where relevant</p>		<p>Yes</p>	<p>Partially achieved</p>
<p>Liaise with Department of Health regarding educational opportunities in relation to drugs and alcohol</p>		<p>Yes</p>	<p>Partially achieved</p>

Men

Planned activity	See following pages for more information	Activity initiated after being identified in social and community plan	Status as of 30 June 2000
Liaise with Health Council and Department of Health, to increase awareness of health services available		Yes	Fully Achieved
Lobby appropriate Departments to provide an appropriate level of crisis accommodation		Yes	Partially achieved
Liaise with Department of Sport and Recreation and other interest groups to identify specific areas of need in relation to recreational activities		Yes	Partially achieved
Consult with local employment agencies to determine what role Council can play in terms of education, training and employment		Yes	Partially achieved
Liaise with various groups to implement appropriate programs for community safety, and increase support networks		Yes	Partially achieved

Women

Planned activity	See following pages for more information	Activity initiated after being identified in social and community plan	Status as of 30 June 2000
Liaise with Health Council and Department of Health, to inform community of services available		Yes	Fully achieved
Liaise with Department of Sport and Recreation and other interest groups to identify specific areas of need in relation to recreational activities		Yes	Partially achieved
Liaise with various groups to implement appropriate programs for community safety, and increase support networks		Yes	Partially achieved

Older people (55 years and over)

Planned activity		Activity initiated after being identified in social and community plan	Status as of 30 June 2000
Advise Health Council and Department of Health that there is a perceived lack of hospital care and specialists		Yes	Partially achieved
Advise Health Council and Department of Health that there is no free dental care		Yes	Fully achieved
Liaise with Physical Activity Taskforce and Department of Sport and Recreation to provide affordable and appropriate recreational opportunities		Yes	Partially achieved
Liaise with community transport providers to provide affordable and accessible transport		Yes	Fully achieved
Liaise with Access Committee to determine areas of need and priorities, and to prepare an action plan to improve physical access around the community		Yes	Partially achieved
Liaise with the Senior Citizens, and other organisations to ensure an appropriate level of input from this segment of the community		Yes	Partially achieved

People with disabilities

Planned activity	See following pages for more information	Activity initiated after being identified in social and community plan	Status as of 30 June 2000
<p>Liaise with Access Committee to determine areas of need and priorities, and to prepare an action plan, and implement appropriate policy to provide access to buildings</p>		<p>Yes</p>	<p>Partially achieved</p>
<p>Liaise with appropriate organisations to ensure an appropriate level of input from this segment of the community</p>		<p>Yes</p>	<p>Partially achieved</p>
<p>Advise Department of Ageing and Disability of the perceived need for additional respite carers</p>		<p>Yes</p>	<p>Partially achieved</p>

Aboriginal and Torres Strait Islanders

Planned activity	See following pages for more information	Activity initiated after being identified in social and community plan	Status as of 30 June 2000
Liaise with local Land Council to establish appropriate methods to achieve reconciliation and acceptance		Yes	Partially achieved
Liaise with local Land Council and local employment agencies to identify priorities and possible solutions in terms of employment and training		Yes	Partially achieved

People from culturally and linguistically diverse backgrounds

Planned activity	See following pages for more information	Activity initiated after being identified in social and community plan	Status as of 30 June 2000
Liaise with community groups to include multi-cultural activities in consultation with various ethnic groups, to educate the broader community		Yes	Partially achieved

Children (0 - 11 years of age)

Planned Access and Equity Activity	Objectives	Performance Targets	Performance Indicators	Status as of 30 June 2000
Liaise with the Department of Community Services to ascertain if there is a real need for additional childcare	Ensure there is sufficient child care facilities	100% of clients request for childcare met	<ul style="list-style-type: none"> ▪ Letter forwarded to Department of Community Services to ascertain need for additional child care 	Partially achieved
Liaise with the Department of Sport and Recreation and other interest groups to identify specific areas of need in relation to recreational activities	To identify areas of need and provide facilities	Increase range of sporting and cultural activities and facilities	<ul style="list-style-type: none"> ▪ Kinda Gym at PCYC established ▪ Physical Activity Task Force/Sport and Recreation - walking groups established ▪ Southern Area Health and Physical Activity Task force produced "The Get Active Guide" 	Partially achieved
Liaise with Department of Community Services to establish need for additional support services for parents	Provide parents with access to appropriate support	100% of parents request for support met	<ul style="list-style-type: none"> ▪ Parent Education Support Network established - federally funded program - 19 hours per week for 2 years ▪ Planning for a "Families First" Program 2002 which provides services for those having or who have had children, is underway. 	Partially achieved

Planned Access and Equity Activity	Objectives	Performance Targets	Performance Indicators	Status as of 30 June 2000
Liaise with Department of Health and Department of Community Services to increase awareness of existing services	Informed community able to access appropriate health services	Knowledge of key contacts for health services by 100% of people	<ul style="list-style-type: none"> ▪ Fridge magnets produced and distributed to all households providing information on community contacts such as the Young Neighbourhood Centre, Young Shire Council and Community Health Centre ▪ Community Directory updated and distributed to all community organisations 	Fully achieved

Young people (aged between 12 and 25)

Planned Access and Equity Activity	Objectives	Performance Targets	Performance Indicators	Status as of 30 June 2000
<p>Consult with local employment agencies to determine what role Council can play in this area to increase employment opportunities</p>	<p>Support efforts to access appropriate and affordable training</p>	<p>Increased employment and training opportunities</p>	<ul style="list-style-type: none"> ▪ Discussions held with Area Consultative Committee and with Young Service and Support Committee - submission lodged for youth worker whose role will include encouraging employment and training opportunities 	<p>Partially achieved</p>
<p>Liaise with Department of Sport and Recreation and other interest groups to identify specific areas of need in relation to recreational activities</p>	<p>To identify areas of need and provide facilities</p>	<p>Increase range of sporting and cultural activities and facilities</p>	<ul style="list-style-type: none"> ▪ PCYC provided skateboard facility ▪ PCYC and Council working together on Young Offenders Program ▪ Southern Area Health and Physical Activity Task force produced "The Get Active Guide" 	<p>Partially achieved</p>
<p>Include young people in all aspects of Council's planning functions where relevant</p>	<p>Increased level of participation to ensure appropriate action taken by Council</p> <p>Great awareness of</p>	<p>Consultation with young people where appropriate</p> <p>Decreased use</p>	<ul style="list-style-type: none"> ▪ Community is working towards developing a youth support service and the employment of a Youth Worker. Proposal includes the establishment of a Youth Council do facilitate input by young people. ▪ Restructure of the drug and alcohol service 	<p>Partially achieved</p> <p>Partially</p>

Planned Access and Equity Activity	Objectives	Performance Targets	Performance Indicators	Status as of 30 June 2000
Liaise with Department of Health regarding educational opportunities in relation to drugs and alcohol	issues relating to drugs and alcohol	of drugs and alcohol by youth	being undertaken <ul style="list-style-type: none"> ▪ Council liasing with new drug and alcohol worker ▪ Community Drug Actions Teams are being established. 	achieved

Men

Planned Access and Equity Activity	Objectives	Performance Targets	Performance Indicators	Status as of 30 June 2000
<p>Liaise with Health Council and Department of Health, to increase awareness of health services available</p>	<p>Informed community able to access appropriate health services</p>	<p>Knowledge of key contacts for health services by 100% of people</p>	<ul style="list-style-type: none"> ▪ Fridge magnets produced and distributed to all households providing information on community contacts such as the Young Neighbourhood Centre, Young Shire Council and Community Health Centre ▪ Community Directory updated and distributed to all community organisations ▪ Men's Health Project commenced with a free Men's Health Evening held 	<p>Fully achieved</p>
<p>Lobby appropriate Departments to provide an appropriate level of crisis accommodation</p>	<p>The provision of emergency housing in Young</p>	<p>Emergency accommodation provided to meet demand</p>	<ul style="list-style-type: none"> ▪ Letter forwarded to Community Housing ▪ Anglican Church established unit for homeless men ▪ Youth support proposal to help prevent homelessness lodged with Attorney-General's Department. ▪ Support for establishment of Federal Reconnection Project. 	<p>Partially achieved</p>
<p>Liaise with Department of</p>	<p>To identify</p>	<p>Increase range of sporting and</p>	<ul style="list-style-type: none"> ▪ Physical Activity Task Force/Sport and 	<p>Partially</p>

Planned Access and Equity Activity	Objectives	Performance Targets	Performance Indicators	Status as of 30 June 2000
<p>Sport and Recreation and other interest groups to identify specific areas of need in relation to recreational activities</p>	<p>areas of need and provide facilities</p>	<p>cultural activities and facilities</p>	<p>Recreation - walking groups established</p> <ul style="list-style-type: none"> ▪ Southern Area Health and Physical Activity Task force produced "The Get Active Guide" 	<p>achieved</p>
<p>Consult with local employment agencies to determine what role Council can play in terms of education, training and employment</p>	<p>Support efforts to access appropriate and affordable training</p>	<p>Increased employment and training opportunities</p>	<ul style="list-style-type: none"> ▪ Discussions with Area Consultative Committee to build on skills audit. Clarification of future AAAC responsibility is required. 	<p>Partially achieved</p>
<p>Liaise with various groups to implement appropriate programs for community safety, and increase support networks</p>	<p>Safer communities and greater community support</p>	<p>Reduction in crime rate and increase in support</p>	<ul style="list-style-type: none"> ▪ Youth Community - Community Safety Plan developed and request for Safer Community Compact lodged with Attorney-General's Department. ▪ Domestic Violence Support Group meets regularly and conducts a number of educational and support based programs. 	<p>Partially achieved</p>

Women

Planned Access and Equity Activity	Objectives	Performance Targets	Performance Indicators	Status as of 30 June 2000
<p>Liaise with Health Council and Department of Health, to inform community of services available</p>	<p>Informed community able to access appropriate health services</p>	<p>Knowledge of key contacts for health services by 100% of people</p>	<ul style="list-style-type: none"> ▪ Fridge magnets produced and distributed to all households providing information on community contacts such as the Young Neighbourhood Centre, Young Shire Council and Community Health Centre ▪ Community Directory updated and distributed to all community organisations 	<p>Fully achieved</p>
<p>Liaise with Department of Sport and Recreation and other interest groups to identify specific areas of need in relation to recreational activities</p>	<p>To identify areas of need and provide facilities</p>	<p>Increase range of sporting and cultural activities and facilities</p>	<ul style="list-style-type: none"> ▪ Physical Activity Task Force/Sport and Recreation - walking groups established ▪ Southern Area Health and Physical Activity Task force produced "The Get Active Guide" 	<p>Partially achieved</p>
<p>Liaise with various groups to implement appropriate programs for community safety, and increase support networks</p>	<p>Safer communities and greater community support</p>	<p>Reduction in crime rate and increase in support</p>	<ul style="list-style-type: none"> ▪ Youth Community - Community Safety Plan developed and request for Safer Community Compact lodged with Attorney-General's Department. ▪ Domestic Violence Support Group meets regularly and conducts a number of educational and support based programs. 	<p>Partially achieved</p>

Older people (aged 55 years and older)

Planned Access and Equity Activity	Objectives	Performance Targets	Performance Indicators	Status as of 30 June 2000
Advise Health Council and Department of Health that there is a perceived lack of hospital care and specialists	Advocate for adequate health services for community	Increased diversity of services available	<ul style="list-style-type: none"> ▪ Community Information Strategy undertaken to advertise health services ▪ Health Council informed of community plan and priorities. ▪ Work has commenced on developing a new health facility. 	Partially achieved
Advise Health Council and Department of Health that there is no free dental care	Advocate for provision of free dental services	Free dental service provided in Young	<ul style="list-style-type: none"> ▪ Free dental care service re-established 	Fully achieved
Liaise with Physical Activity Taskforce and Department of Sport and Recreation to provide affordable and appropriate recreational opportunities	To identify areas of need and provide facilities	Increase range of sporting and cultural activities and facilities	<ul style="list-style-type: none"> ▪ Physical Activity Task Force/Sport and Recreation - walking groups established ▪ Southern Area Health and Physical Activity Task force produced "The Get Active Guide" 	Partially achieved
Liaise with community transport providers to	Provide a more affordable and	Increase in services	<ul style="list-style-type: none"> ▪ Community transport is available and has increased number of trips made. Health 	Fully achieved

Planned Access and Equity Activity	Objectives	Performance Targets	Performance Indicators	Status as of 30 June 2000
<p>provide affordable and accessible transport</p> <p>Liaise with Access Committee to determine areas of need and priorities, and to prepare an action plan to improve physical access around the community</p> <p>Liaise with the Senior Citizens, and other organisations to ensure an appropriate level of input from this segment of the community</p>	<p>accessible transport system</p> <p>Improve physical access around the community</p> <p>Increased level of participation to ensure appropriate action taken by Council</p>	<p>available and reduction in cost</p> <p>Preparation of action plan</p> <p>Consultation with older people where appropriate</p>	<p>related transport system improved.</p> <ul style="list-style-type: none"> ▪ Access Committee continues to meet on a quarterly basis, identifying areas of need and implementing works. ▪ Liaison continues through various committees that represent or include representatives from this segment of the community. 	<p>Partially achieved</p> <p>Partially achieved</p>

People with disabilities

Planned Access and Equity Activity	Objectives	Performance Targets	Performance Indicators	Status as of 30 June 2000
<p>Liaise with Access Committee to determine areas of need and priorities, and to prepare an action plan, and implement appropriate policy to provide access to buildings</p>	<p>To make all buildings accessible</p>	<p>Prepare and implement policy within eighteen (18) months</p>	<ul style="list-style-type: none"> ▪ Access Committee continues to meet on a quarterly basis, identifying areas of need and implementing works. 	<p>Partially achieved</p>
<p>Liaise with appropriate organisations to ensure an appropriate level of input from this segment of the community</p>	<p>An appropriate level of consultation with community organisations</p>	<p>Continued operation of Access Committee</p>	<ul style="list-style-type: none"> ▪ Liaison continues through various committees that represent or include representatives from this segment of the community. 	<p>Partially achieved</p>
<p>Advise Department of Ageing and Disability of the perceived need for additional respite carers</p>	<p>Respite carers available to all</p>	<p>100% of client requests for respite carers met</p>	<ul style="list-style-type: none"> ▪ Letter prepared to forward to Department 	<p>Partially achieved</p>

Aboriginal and Torres Strait Islanders

Planned Access and Equity Activity	Objectives	Performance Targets	Performance Indicators	Status as of 30 June 2000
<p>Liaise with local Land Council to establish appropriate methods to achieve reconciliation and acceptance</p>	<p>Continued operation of the Reconciliation Committee</p>	<p>To conduct a reconciliation function annually</p>	<ul style="list-style-type: none"> ▪ Reconciliation committee continues to operate and meet 	<p>Partially achieved</p>
<p>Liaise with local Land Council and local employment agencies to identify priorities and possible solutions in terms of employment and training</p>	<p>Support efforts to access appropriate and affordable training</p>	<p>Increased employment and training opportunities</p>	<ul style="list-style-type: none"> ▪ Discussions held with Area Consultative Committee. Clarification of future ACCC responsibility is required. 	<p>Partially achieved</p>

People from culturally and linguistically diverse backgrounds

Planned Access and Equity Activity	Objectives	Performance Targets	Performance Indicators	Status as of 30 June 2000
<p>Liaise with community groups to include multi-cultural activities in consultation with various ethnic groups, to educate the broader community</p>	<p>To educate the community on other cultures</p>	<p>Provide one multi-cultural activity each year</p>	<ul style="list-style-type: none"> ▪ Women's Health Workshops are being run for Lebanese Women ▪ Cherry festival includes multicultural activities 	<p>Partially achieved</p> <p>Achieved</p>

ENGINEERING & TECHNICAL SERVICES DIVISION

Following Council's consideration to the elimination of the level of Director, and provision of a flatter management structure (this decision reached in the 1999/2001 Financial Year), the Engineering Department at the end of the 1999/2000 Financial Year effectively comprised two areas.

The two areas, headed by Group Leaders, out of five functional areas of Council are Operations and Utility Services. The mission of these two functional areas is to provide in the most effective and efficient way, technical know-how and engineering support to the Young Shire Council in performance of its functions by way of the provision, maintenance and management of the Shire's physical assets and services while making certain that the needs, and desires of the customers of the Shire are kept in perspective.

Appointment of the (now) Group Leader - Utility Services, on a contract basis has enabled appropriate attention to be given to two major projects; being re-use of effluent water and construction of a 7.7 megalitre reservoir.

The effluent re-use project has proven to be feasible, while Council is yet in the planning stage, additional funding will be required to develop the infrastructure required.

All planning and design, calling for tenders etc, for the reservoir were completed by 30 June 2000. It is anticipated that the facility will come on-line early in 2001.

Considerable work on needs analysis and development of Works Programmes for bridges, culverts and floodways for road restoration and rehabilitation, and for unsealed roads maintenance, forms the basis for work in 1999/2000 and into the future.

While efforts to secure funds for reconstruction of Temora Road (MR241 West) eventually proved unsuccessful, Work on the Boorowa Road (MR241 West) has progressed to the stage of four kilometres of the remaining gravel section are reconstructed and sealed leaving only four kilometres to be completed.

Engineering & Technical Services Responsibilities

The Economic and Design area now being incorporated into the Operations area, responsibilities are:

A. OPERATIONS

1. Transport Infrastructure

The objective of this programme is to provide, maintain and develop safe transport infrastructure that meets the needs of Shire customers within the cost structure, it being noted that the shareholders of the Shire needs to be able to/and be prepared to pay for this infrastructure.

A reference to needs analysis and development of works programmes was made earlier.

Major projects undertaken in 1999/2000 include-

- McKnight's Bridge Construction
- Boorowa Street Paved Paths Construction

- Boorowa Road Reconstruction/Seal

B. UTILITY SERVICES

The objective of this programme is to provide the most cost effective and efficient, environmentally friendly way within the Ratepayers willingness to pay, to meet the Shire customer's needs for water supply, drainage and sewer discharge.

Water Supply

1. Invitation of Tenders for Construction of Reservoir - North of Young.
2. Continuation of programme to replace water meters with new meters incorporating backflow prevention units.
3. Mains replacement carried out as per programme.

Sewer

1. Sewerage Treatment Works Augmentation progressed to final stages of development, ie. it was established that effluent from the treatment plant can be used for irrigation.

Drainage

1. Construction of Murringo Street Creek Outfall.
2. Rehabilitation of section open drain within the railway reserve.

PROGRAM AREA: TRANSPORT INFRASTRUCTURE

Objective: To provide and maintain a safe road infrastructure that meets the needs of road users that Council investigate and implement improved construction and maintenance practices, by the allocation of adequate funds and resources.

Action	Outcome
Review of the local road grading works programme linked to need based on traffic count data (Road Hierarchy)	Ongoing. B-Double Route and bus route analysis in programme.
Review of the re-sheeting programme for Shire gravel roads on the basis of a ten year cycle	Funding shortfall, need to review in 2000/2001
Development of a bridge replacement programme for timber bridges within the Shire.	Implementation dependent on funding.
To implement a maintenance programme for all bridges within the Shire.	Programme approved by Council. Ongoing.
To reseal all local urban roads on a fifteen (15) year cycle	This & next programme consolidated into single programme to fresh approach.
To reseal all local rural roads on a fifteen (15) year cycle	As above
Development of local area traffic management plan for Young township	On-going.
Implementation of a construction programme	On-going

To update comprehensive road condition rating and ranking system for all roads within Shire	Part of new programme. Road Restoration and Rehabilitation Programme. Implementation dependent on funding.
To review the number and location of on-street and off-street car parking spaces	Need more work to be done on this issue.
Implementation of a construction programme ensuring the piping of all open drains.	Murringo Street outfall completed.
Development of an annual maintenance programme for drains	To be developed 2000/2001.
Construction of water reservoir storage capacity for Young (North) township	In Progress.
Provision for the extension of the existing sewer reticulation system	On-going.
Provision for the augmentation of Council's existing Sewerage Treatment Plant.	Work in Progress.
Implementation of replacement programme for sewer reticulation system in Young township	On-going.
Implementation of replacement programme for water reticulation system in Young township	On-going
Implementation of a programme for the identification of illegal sewerage connections and infiltration	On-going
Implementation of a waste water management recycling system	Ongoing.
Development of a plan for the extension of the lawn cemetery	Completed
Develop and implement Road Reserve Environments Policy for the Shire (incorporating a plan for the improvement of the street scape in the main shopping area)	On-going
Review of Council's vehicle, plant and equipment replacement program	Ongoing
Rationalisation of Council's plant fleet, thus increasing Council's operational efficiency in service delivery	Ongoing
Maintenance program for Council's Aerodrome	Ongoing
To provide quality input into the assessment of engineering requirements for subdivisions	Ongoing
Pro-active management of Council's saleyards lease	Ongoing

APPENDIX 1 - STATUTORY INFORMATION

The Local Government Act 1993 now requires Councils to report on specific information which is as follows.

Section 428 (2) (d) Report on Public Works Infrastructure

When looking at the condition of public works in the Young Shire Council area, two important factors must be kept in mind:

- (i) the age of the Council area, therefore the age of much of the infrastructure;
- (ii) the impact of rate pegging. Rates do not keep up with the level of inflation, hence the dollar amounts needed to update some programmes.

Asset	Current Value		Renewal Costs		Annual Maintenance Levels		
	\$'000		\$'000		Desired \$'000	Actual \$'000	Actual \$'000
	1999/00	1998/99	1999/00	1998/99	1999/00	1999/00	1998/99
Drainage							
Covered Drains	7739	7677	13,297	13,297	226	28	38
Open Drains	112	112	165	165	13	0	0
Roads							
Sealed Pavement	48,447	47,752	132,099	132,099	1,981	1119	1509
Unsealed Pavement	14,251	14,251	95,389	95,389	3,339	359	546
Bridges & Road Crossings	6,797	6,621	9,560	9,560	80	25	51
Paved Footpaths	581	521	732	732	35	30	8
Kerb & Gutters	2,885	2,864	5,972	5,972	90	4	12
Water Supply							
Water Mains Pipes	4514	4,364	8,138	8,138	228	118	109
Pump Stations	213	213	234	234	16	20	3
Storage Reservoirs	467	467	678	678	14	3	4
Sewerage System							
Sew main pipe /mholes	2175	2,170	7,742	7,742	143	69	56
Treatment Plant	2,594	2,594	3,471	3,471	121	136	111
Public Buildings							
Town Hall/Admin Bldg	843	843	3,631	3,631	70	36	15
Public Halls	379	379	948	948	20	1	0
Library	105	105	325	325	20	9	11
Tourist Centre/Art Gall	179	179	214	214	10	6	4

Note: The public halls mentioned in the table above are managed by community committees who take on the responsibility of maintaining these buildings.

The information contained within the above mentioned table is based on the best available data at the present time.

Section 428 (2)(e)

Legal Proceedings 1999/2000

Matter	Amount (\$)	Comment
<u>Beachetch Pty Ltd</u> - legal action commenced relating to non compliance with conditions of development consent (DA 79/1993)	\$ 1940.50	Continuing - matter still unresolved - Court date set for 13 th November 2000.
<u>Gaye Lamb</u> - non-compliance with Court instalment order relating to conditions of development consent (DA 5/1996)	\$ 156.00	Continuing - Court issued second instalment order - further legal action pending.
<u>Cynray Pty Ltd</u> - legal action commenced against Council for refusal of development consent (2000/DA-00035)	\$ 1792.00	Continuing - matter continuing.

Rate Recovery

Statement of Liquidated Claims Issued	47
Served	43
Paid in Full	23
Agreements to pay judgement debt by instalments	10
Requiring further action	10

Section 428 (2)(f)

Elected Members Expenses

	<u>1998/999</u>	<u>1999/2000</u>
Mayoral Allowance	\$10,000.00	\$10,740.96
Councillors Fees (nine Councillors)	\$54,000.00	\$54,000.00
Councillors Expenses Travel & Meals	\$17523.34	\$ 9690.75
Delegates Expenses	\$ 7430.99	\$ 7871.32
Councillors Insurance	<u>\$ 935.00</u>	<u>\$ 1200.00</u>
	<u>\$89,889.33</u>	<u>\$ 83,512.02</u>

Policy

2.0 Travelling Expenses

- 2.1 The Council to pay to, or on behalf of, Councillors an allowance towards necessary out-of-pocket expenses for conveyance in travelling to discharge their function as a Councillor in respect of the following:
- (a) to and from the meetings of Council, or meetings of any Committee of the Council
 - (b) upon inspections within the Council area, provided such inspections are undertaken in compliance with resolutions of the Council
 - (c) upon business of the Council, outside the Council area, in compliance with a resolution of Council
 - (d) to and from the Annual Conference of the Shires Association of NSW, or "H" Division of the shires Association of NSW, or to and from any meeting of any regional organisation committee to which Council sends a delegate
 - (e) to and from any seminar conference in compliance with a resolution of Council.
- 2.2 The travelling allowance shall not exceed such amount as may be determined from time to time by the Local Government Remuneration Tribunal or the Minister for Local Government, or in the event of no such decision, an amount equal to that provided by Clause 10(v)(a) of the Local Government (State) Award 1997.
- 2.3 Clause 2.2 shall not apply to travel, either inside or outside of the Council, where alternative arrangements are made for travel.

3.0 Meal Allowance

- 3.1 For attendance at meetings of Council an evening meal will be provided.
- 3.2 For attendance upon inspections, or upon business of Council either inside or outside the Council areas, out-of-pocket expenses will be reimbursed upon presentation of a claim for payment.

4.0 Provision of Facilities

- 4.1 Council will provide the Mayor, the Deputy Mayor and other Councillors, secretarial support in respect of typing and postage of correspondence in relation to discharging their function as a Councillor.
- 4.2 The Mayor, the Deputy Mayor and other Councillors be permitted to use the office telephone for calls in discharging their function as a Councillor.
- 4.3 The Mayor will be provided with a mobile phone and a phone/fax, connected to the existing line at the Mayor's residence. Further, reimbursement of all calls associated with fulfilling the duties of the Mayor will be provided upon documentary proof, with the mobile phone and phone/fax always remaining the property of Young Shire Council.

Section 428 (2)(g) L.G. Act & Cl 31 (1)(b) General Reg. **Senior Staff**

During 1999/2000 Council employed three (3) staff on performance based contracts, who were during the 1999/2000 financial year Senior Staff within the definition of the Local Government Act 1993. Those staff and contract packages for the period 1st July, 1999 to 30th June, 2000, are:

General Manager	\$ 102712.00
Director of Engineering & Technical Services	\$ 91235.98
Director of Environmental Services	<u>\$ 81035.00</u>
Total Remuneration	<u>\$ 274982.98</u>

It should be noted that the packages quoted above are Total Remuneration Packages and accordingly are inclusive of salary, superannuation, provision of vehicle, and Fringe Benefits Tax expense.

Section 428 (2)(h) **Contracts over \$100,000 for the year ending 30 June 2000.**

Contracts entered into by Council over the amount of \$100,000 were:

<u>Supply and Delivery of Aggregates</u> - Tegra Quarries	\$110,007
<u>Supply of Kenworth Prime Mover</u> - Wagga Motors	\$142,141
<u>Supply of Mitsubishi MG50 Grader</u> - Tutts-TAT Hong	\$263,000

Annual Supply of Bituminous Products - Southern Asphalters Pty Ltd for the:

- Supply and/or spraying of bituminous product, and/or spreading of aggregate within Young Shire;
 - Supply and/or delivery of bituminous Cold Mix to Young Shire Depot;
 - Supply, delivery and/or laying of bituminous concrete within Young Shire;
- Total cost: \$ 171,801
- | | |
|-------------------------------------------------------------------|-----------|
| <u>Supply of C170 Bituminous Emulsion</u> - Pioneer Road Services | \$ 92,907 |
|-------------------------------------------------------------------|-----------|

Section 428 (2)(i1) **Report on the Bush Fire Hazard Reduction Activities from 1 July 1999 to 30 June 2000**

Fire Season

The reporting period for the fire activity within the Young district is between 1 April 1999 and 31 March 2000.

Due to favourable weather conditions over the bush fire danger period we experienced a very quiet season then normal. A total of 59 incidents were reported to Fire Control and brigades did a total of 2492 man hours on fire activities. The type of incidents were as follows:

Bush/Grass	34
Building	4
Vehicle Fires	3
Vehicle Accidents	3
False Alarms	1

Storm Damage 4

There were no large fires within the area and damage due to fires was minimal. Causes of fires were varied but legal burn off and farm equipment were the primary causes.

Hazard Reductions

Hazard reductions were carried out in areas by different authorities, these being railways and Council. The work carried out by railways was burning and spraying along sections of the line during spring. Council conducted roadside and rubbish tip spraying.

Permit burns were quieter this year due to seasonal conditions.

There were 318 permits issued within the Shire with a total 18,642 ha burnt. Stubble burning was also conducted outside the fire danger period where permits were not required.

Section 428 (2)(j) Multicultural Services

Young is a diverse community with an historically rich ethnic profile. The 1996 Census indicates 248 persons, 2.2% of the Shire population, are from a non-english speaking background.

The Aboriginal/Torres Strait Islander population is 143 persons, 1.4% of the Shire population.

Council has contributed financially to the establishment of SBS TV and radio services, and the ongoing licensing of such facilities.

In addition, Council annually assists in funding the National Cherry Festival, which contains activities of a multicultural nature. Young Shire enjoys a warm and reciprocal Sister City relationship with Lanzhou City in the Peoples Republic of China and the township of Golden, Colorado, United States of America.

Section 428 (2)(l) Charitable Donations

The total amount contributed under Section 356 (Financial Contributions) of the Local Government Act 1993 in 1999/2000 was \$28,828.00.

Section 428 (2)(m) Human Resources Statement - Operations from 1 July 1999 to 30 June 2000

Young Shire Council has continued its role in the Training and Development of staff throughout the 1999/2000 financial year.

Significant levels of multi-skilling are forming the basis of on-going job enrichment and re-design. Council is developing functional profiles that suit its operational needs and enriching the skills bases of both individuals and teams. Significant levels of "in-house" training are provided over a broad range of activities to enhance the effective utilisation of human resources and equipment.

To continue in this direction Council staff has undertaken formal training in areas not limited to:

Occupational Health and Safety Awareness 8 persons

Computer Training	18 persons
Plant Operation	9 persons
Workplace Trainer	17 persons
Workplace Assessor	17 persons

Council maintains an ongoing investment in developing its staff and funded training to a value of approximately \$22,000.00 during 1999/2000.

Section 428 (2)(n) Equal Employment Opportunity

Council's personnel policies and procedures are monitored to ensure that they comply with EEO and Anti-Discrimination legislation. Council has put in place an Equal Opportunity Management Plan which is designed to address those areas of Council's operations in which development of EEO strategies are needed.

When undertaking interviews for staff positions, interview panels are briefed on the need to apply EEO principles at all times and appointment on merit is a prime objective in selection of personnel for positions on Councils staff.

Statistical Profile

Aboriginal/Torres Strait Islander	2
Other backgrounds	<u>86</u>
	<u>88</u>

Overall Age Distribution

Age	Male	Female
16 - 25	6	3
26 - 35	18	5
36 - 45	27	6
46 - 55	10	3
56 and over	<u>8</u>	<u>2</u>
	<u>69</u>	<u>19</u>

Section 428 (2)(o) External Bodies Exercising Council Functions

The Southern Slopes Noxious Weeds County Council performed the function of noxious weeds control within the Young Shire.

Section 428 (2)(p) Controlling Interest in Companies

Council did not hold any controlling interest in any companies in 1999/2000.

Section 428 (2)(q) Joint Ventures

Council is currently a member of the South West Regional Library Service which consists of the Councils of Boorowa, Harden and Young. Young Shire is the executive council.

Council is a member of the South West Rural Fire Group which consists of the Shires of Boorowa, Cootamundra, Harden and Young. The Group currently employs a Joint Fire Controller and 2 Deputy Fire Controllers. Harden Shire is the executive council.

Cl 15 Rates & Charges Reg. Rates and Charges Written Off

During the 1999/2000 financial year, an amount of \$28145.02 in rates and charges were written off in accordance with Section 719 of the Local Government Act 1993.

Cl 31 (1)(a) General Reg. Overseas Visits Funded by Council

During 1999/2000 there were no overseas visits funded by Council.

Cl 31 (1)(c) General Reg. Activities for Children

Council is not directly involved in the provision of childcare services as the major facilities are operated by community based organisations with funding. However, Council owns the three (3) buildings which provide a total of 120 childcare places thereby subsidising these services by donation equivalent to rates charges. In addition, there is one (1) privately operated centre.

Council actively participates in Youth Week activities by providing funding to a Council Sub-committee.

Council also provides an information service for the Regional Family Daycare Program administered by Junee Shire Council.

Cl 31 (1)(d)(i) General Reg. Programs undertaken to promote Access & Equity Activities

Young Shire Council is committed to developing at least one Social and Community Plan every 5 years to assist Council in ensuring that the needs of its community are addressed wherever possible and to provide or advocate for appropriate and accessible services and facilities for the benefit of its community. The Social and Community Plan will assist Council when formulating its annual management plan.

Council developed its first Social and Community Plan in June 1999 and this plan examines the needs of residents and visitors to the Shire. This Social and Community Plan includes demographic information about the population of the Young Shire in addition to looking at the needs of people with disabilities, people from culturally and linguistically diverse backgrounds, Aboriginal people, children and young people, women, older people and unemployed people.

A copy of the Social and Community Plan is available for viewing at Council's offices or in the Library. The Social and Community Plan comprises:

- demographic data which recognises the diversity and unique characteristics of the local community;
- a human needs assessment which has examined the well-being of the people of the area and the unmet needs of the community across a range of priority issues; and
- list of recommended actions that will enable Council, to choose priority initiatives to include in its next management plan.

Key outcomes of the Social and Community Plan include:

- identifying the community needs;
- identify appropriate strategies to respond to those needs;
- identify which services Council should have a role in funding or providing; and
- developing co-operative action between the three spheres of government (local, state and federal), the private sector and the community itself.

Council's full Access and Activity Summary is located on pages 28-47

Cl 31 (1)(d) General Reg. Statement regarding Category 1 Business Activities and Competitive Neutrality

Under Clause 31 (1)(d) of the Local Government (General) Regulation 1993 Council is required to provide certain statements in relation to its business activities and competitive neutrality matters.

Whilst Council does undertake several business activities, such as water supply and sewerage services, neither of these activities have a sufficient annual turnover for them to be classified as a "Category 1" business in accordance with the definition contained in the competitive neutrality principles.

Accordingly, the following statements are provided:

- Council has no "Category 1" businesses.
- Council has undertaken an analysis of its operations and identified that there are no Category 1 businesses within its operations at this point in time. It is noted that Council's

Water Supply operation has an annual turnover in the order of \$2.25M and this situation shall be monitored in the future.

Council shall be reviewing other elements of its operations to ascertain whether other activities of Council should also be classified as Category 2 Businesses.

- Competitive Neutrality complaints that are submitted to Young Shire Council will be initially treated the same as all other inwards correspondence received by Council. Upon receipt in Councils offices all correspondence is recorded on Councils Electronic Records Management System and allocated to a specific file. The file is then referred to a responsible officer for attention thereto.

Accordingly, any competitive neutrality complaints received by Council will be placed on a specific file for competitive neutrality complaints and referred to the Public Officer for investigation and report.

Council's general complaints handling procedures are known to the public by general awareness of Council's policies and occasional advertising on Council's page within the local newspaper.

- No competitive neutrality complaints were received by Council during the 1999/2000 financial year.

CI 31 (1)(e) General Reg. Year 2000 "Millenium Bug" problem

The management of the Year 2000 issue (Millennium Bug) at Young Shire Council commenced with the education of Council Officers to ensure that they appreciate the scope and impact that the Year 2000 challenge may potentially bring to the operations of Local Government. Council's objective is to plan and provide for a seamless transition from the twentieth century to the twenty-first.

The assessment of technology infrastructure in areas of compatibility, capacity, data suitability and identification of plant and equipment that may be affected by the Year 2000 matter, formed part of the means that Council employed to identify prime areas of exposure and the possible resultant impact upon Councils operations and community services.

Development of a contingency plan and strategic plans that relate to the Year 2000 process do provide a "clear-path" approach to managing business disruption and recovery, in areas where the Year 2000 bug is prevalent.

Specifically Council;

- Provided Year 2000 awareness education for Council officers;
- Developed a draft Resumption of Business Plan for its Corporate Services Department;
- Replaced computer equipment that is not Year 2000 compatible;
- Replaced non-compliant software and data processing systems;
- Replaced the existing Local Government Information systems with a compliant system;
- Commissioned an internal audit of Year 2000 fault compliance;
- Sought advice of Year 2000 planning actions from all suppliers of "essential services";
- Sought advice of Year 2000 planning actions from all major suppliers of goods;
- Sought written confirmation of existing Compliance;
- Completed contingency planning for all identified areas of Year 2000 impact.

No significant Year 2000 issues presented at the 01/01/2000, nor have become evident in the period 01/01/2000 to 30/06/2000.

Council Meetings

There were twentyone (21) Council meetings convened during the period 1 July 1999 to 30 June 2000. Councillor attendance at these meetings was as follows:

Councillors	1/7/99 to 30/6/00
Cr Gerry Bailey	21 out of 21
Cr John Jasprizza	21 out of 21
Cr Marie McCormick	18 out of 21
Cr Michael Veitch	16 out of 21
Cr John McGregor	19 out of 21
Cr Tony Hewson	9 out of 21
	11/9/99 to 30/06/00
Cr John Walker	19 out of 20
Cr John Drum	19 out of 20
Cr Stuart Freudenstein	18 out of 20
	1/7/99 to 11/9/99
Cr Ross Gorham	2 out of 2
Cr Jan Martin	2 out of 2
Cr Graham McDonald	2 out of 2

In addition, Council operates numerous Committees and Sub-committees to deal with specific matters and is actively involved through Councillor representation on various local and regional interest groups and committees. For more information regarding council and committee meetings, please call the General Manager's Secretary on (02) 6382 1688.

All Council and Committee meetings are open to the public and copies of the Agendas and Minutes are available at Council's administration building and at the Young Library.

Freedom of Information

Detailed below is Young Shire Council's Freedom of Information Statutory return for the period 1 July 1999 to 30 June 2000.

NIL RETURNS

		1999	2000
Are all figures in Section A "nil"?	Yes/No	Yes	Yes
Is the figure for Section C "nil"?	Yes/No	Yes	Yes
Are all figures in Section E "nil"?	Yes/No	Yes	Yes
Is the figure for Section F "nil"?	Yes/No		
Are all figures in Section L "nil"?	Yes/No	Yes	Yes

If you answer "Yes" for these five questions this is a Nil return.

Is this a "Nil" Return? Yes/No Yes Yes

For "Nil" Returns please completed the following contact details and return only pages 1 and 2 of this questionnaire.

Contact details for queries relating to this Return:

Name: **Garry Inwood**
 Telephone Number: **(02) 6382 1688**

SECTION A

Numbers of new FOI requests - Information relating to numbers of new FOI requests received, those processed and those incomplete from the previous period.

	FOI Requests	Personal 1999	Other 1999	Total 1999	Personal 2000	Other 2000	Total 2000
A1	New (including transferred in)	-	-	-	-	-	-
A2	Brought forward	-	-	-	-	-	-
A3	Total to be processed	-	-	-	-	-	-
A4	Completed	-	-	-	-	-	-
A5	Transferred out	-	-	-	-	-	-
A6	Withdrawn	-	-	-	-	-	-
A7	Total Processed	-	-	-	-	-	-
A8	Unfinished (carried forward)	Nil	Nil	Nil	Nil	Nil	Nil

SECTION B

What happened to completed requests?

	Result of FOI Request	Personal 1999	Other 1999	Personal 2000	Other 2000
B1	Granted in full	-	-	-	-
B2	Granted in part	-	-	-	-
B3	Refused	-	-	-	-
B4	Deferred	-	-	-	-
B5*	Completed	Nil	Nil	Nil	Nil

*Note: The figures on line B5 should be the same as the corresponding ones on A4.

SECTION C

Ministerial Certificates - number issued during the period.

	1999	2000	
C1	Ministerial Certificates issued	Nil	Nil

SECTION D

Formal Consultations - number of requests requiring consultations (issued and total number of **FORMAL** consultation(s) for the period.

		Issued 1999	Other 1999	Issued 2000	Total 2000
D1	Number of requests requiring formal consultation	Nil	Nil	Nil	Nil

SECTION E

Amendment of personal records - number of requests for amendments processed during the period.

	Result of Amendment Request	Total 1999	Total 2000
E1	Result of Amendment - agreed	-	-
E2	Result of Amendment - refused	-	-
E3	Total	Nil	Nil

SECTION F

Notation of personal records - number of requests for notation processed during the period.

		Total 1999	Total 2000
F3	Number of requests for notation	Nil	Nil

SECTION G

FOI requests granted in part or refused - number of times each reason cited in relation to completed requests which were granted in part or refused.

	Basis of disallowing or restricting access	Personal 1999	Other 1999	Personal 2000	Other 2000
G1	Section 19 (application incomplete, wrongly directed)	-	-	-	-
G2	Section 22 (deposit not paid)	-	-	-	-
G3	Section 25(1) (a1) (diversion of resources)	-	-	-	-
G4	Section 25(1) (a) (exempt)	-	-	-	-
G5	Section 25(1) (b), (c), (d) (otherwise available)	-	-	-	-
G6	Section 28 (1) (b) (documents not held)	-	-	-	-
G7	Section 24 (2) - deemed refused, over 21 days	-	-	-	-
G8	Section 31 (4)(released to Medical Practitioner)	-	-	-	-
G9	Totals	Nil	Nil	Nil	Nil

SECTION H

Costs and fees of requests processed during the period (ie; those included in lines A4, A5 and A6). Please **DO NOT** include costs and fees for unfinished requests (ie; those requests include in line A8).

		Assessed Costs 1999	FOI Fees Received 1999	Assessed Costs 2000	FOI Fees Received 2000
H1	All completed requests	Nil	Nil	Nil	Nil

SECTION I

Discount allowed - number of FOI requests processed during the period where discounts were allowed.

	Type of Discount Allowed	Personal 1999	Other 1999	Personal 2000	Other 2000
I1	Public interest	-	-	-	-
I2	Financial hardship - Pensioner/Child	-	-	-	-
I3	Financial hardship - Non-profit organisation	-	-	-	-
I4	Totals	Nil	Nil	Nil	Nil
I5	Significant correction of personal records	Nil	Nil	Nil	Nil

*Note: Except for item I5, items I1, I2, I3 and I4 refer to requests processed as recorded in A7. For I5, however, show the actual number of requests for correction processed during the period.

SECTION J

Days to process - number of completed requests (A4) by calendar days (elapsed time) taken to process.

	Elapsed Time	Personal 1999	Other 1999	Personal 2000	Other 2000
J1	0 - 21 days	-	-	-	-
J2	22 - 35 days	-	-	-	-
J3	Over 35 days	-	-	-	-
J4	Totals	Nil	Nil	Nil	Nil

SECTION K

Processing time - number of completed requests (A4) by hours taken to process.

	Processing Hours	Personal 1999	Other 1999	Personal 2000	Other 2000
K1	0 - 10 hours	-	-	-	-
K2	11 - 20 hours	-	-	-	-
K3	21 - 40 hours	-	-	-	-
K4	Over 40 hours	-	-	-	-
K5	Totals	Nil	Nil	Nil	Nil

SECTION L

Reviews and Appeals - number of finalised during the period.

		1999	2000
L1	Number of internal reviews finalised	Nil	Nil
L2	Number of Ombudsman reviews finalised	Nil	Nil
L3	Number of District Court appeals finalised	Nil	Nil

Details of Internal Review Results - in relation to internal reviews finalised during the period.

	Bases of Internal Review	Personal		Other		Personal		Other	
		1999 Upheld*	1999 Varied*	1999 Upheld*	1999 Varied*	2000 Upheld*	2000 Varied*	2000 Upheld*	2000 Varied*
L4	Access refused	-	-	-	-	-	-	-	-
L5	Deferred	-	-	-	-	-	-	-	-
L6	Exempt matter	-	-	-	-	-	-	-	-
L7	Unreasonable charges	-	-	-	-	-	-	-	-
L8	Charge unreasonably incurred	-	-	-	-	-	-	-	-
L9	Amendment refused	-	-	-	-	-	-	-	-
L10	Totals	Nil							

*Note: Relates to whether or not the original agency decision was upheld or varied by the internal review.